

**MUSEUM AND HERITAGE FUND ADVISORY BOARD  
REGULAR MEETING  
October 26, 2021**

Pete Wither, Chair, called the meeting of the Museum and Heritage Fund Advisory Board (MAHFAB) to order at 6:01pm.

In attendance:

Museum and Heritage Fund Advisory Board members  
Pete Wither, Mike Lewis, Jim Peterson, Michelle Smoker, Ellen Bonnifield

HRC Director Meg Tully  
City of Steamboat Springs Ginger Scott and Brian Ashley  
Tracks & Trails Director Nita Naugle  
Hayden Heritage Center- Laurel Watson  
Jen Parent, Staff Assistant  
Kendra Alfieri, Staff Assistant, prepared the minutes.

**EN RE: REVIEW OF MINUTES**

**MOTION—APPROVAL OF MINUTES, May 4, 2021.**

Jim moved to approve the minutes as amended of the Museum and Heritage Fund Advisory Board's regular quarterly meeting of May 4, 2021.

Ellen seconded; the motion carried unanimously; 5-0.

**EN RE: OLD BUSINESS**

**Review grant status of past projects**

*Tracks & Trails Director Nita Naugle*

**a. 2018-Historical Society of Oak Creek and Phippsburg, Archive Support - CO You're Calling- \$800**

This grant is for purchasing archival supplies. The timeline got pushed back several times. Due to the roof leak and the uncertainty of construction and storage it has been delayed yet again. I was hoping for this fall however, I would like to carry over this grant with the MAHFAB's permission. Hopefully the roof problem will be solved and space will not be at such a premium. We still have the need for this grant.

**b. 2019-Oak Creek, Phase II Landscape- \$7589**

EXCITING NEWS- With-in the last month we made great strides forward and have now submitted the paperwork to received our reimbursement for the total of \$7589.00. As soon as all final paperwork requirements are met, the grant will be closed out. This grant was for Redid-Rock, concrete light pads, donation tube, register box, and construction. In the fall of 2019 the purchase of donation tube and register box occurred and Reddi-Rock delivery and work. This grant is part of a larger grant and other work completed in 2019 and 2021. It included French drain installation, retaining wall and ground leveling. Also the coal cars were restored and moved. Final finishing work is scheduled for the spring of 2022 to end with an open house in the fall.

*HRC - Meg Tully, HRC interim director*

**a. Selbe Cabin relocation- \$10,000**

The building has been moved, and the school is waiting on the contractor to start foundation work.

**b. Historic Designation Program- \$7,200**

The primary goal of this initiative is to nominate 10-12 properties to the Steamboat Springs Register of Historic Places in the next 2 years. HRC has been working with 4 consultants

St. Paul's Episcopal Church listed on Steamboat Register

351 8th St listed to Steamboat Register

Farwell Ditch – draft 1 completed, under review

Portia Mansfield Cabins – 3 are in progress and are about halfway done

Fair Acres Ranch in CR 14 (Old Thorne place)

Tread of Pioneers Utterback and Zimmerman Houses

Denise Turton House in Hayden, former Mount Harris home

Elkhead Community Center under consideration to Routt County Register (not through HRC's effort, but we certainly support it!)

We respectfully request an extension so that we can continue to work on the objectives noted in this project and close out the generous grant.

**c. Perry Mansfield- Julie Harris theater structure work**

Work has been completed and grant is in the process of being closed out

**EN RE: NEW BUSINESS**

**EN RE: CAPACITY BUILDING GRANT APPLICATIONS**

***HHC***

**Laurel Watson, Hayden Heritage Center,**

This grant request is to leverage funds for a State Historic Planning grant for Construction documents for future renovation work to the Historic Hayden Depot which houses the Hayden Heritage Center Museum. These construction documents will address critical and serious priority issues outlined in the Historic Structural Assessment (HSA) completed in 2017 and the Collection assessment Program (CAP) on the Depot, which includes structural,

mechanical, electrical and civil engineering. These construction documents will guide future work on the Historic Depot building in a manner that addresses historical needs as well as Museum collection needs and ensure the structures longevity. Due to the cost of the project, the Museum is seeking both a MAHFAB grant and a State Historic Planning Grant.

**MOTION—**

Jim moved to recommend to the BCC that they approved the \$13,802 MAHFAB grant, subject to receiving either the state historical fund grant, or a comparable grant from another source. Mike seconded, the motion carried unanimously; 5-0.

**HHC**

**City of Steamboat Springs Ginger Scott and Brian Ashley, on behalf of Tread of Pioneer,**

This Phase 1 project will address the critical and serious prioritized work items on the historic Community House in downtown Steamboat Springs, including completion of engineering, and site and foundation work, to prepare the structure for a historic restoration. The City has a completed a historic structure assessment (HSA) for the building which shows several structural deficiencies, and need for restoration and repairs to the foundation, concrete slab floor, roof and exterior. Phase 1 will address the foundation and concrete to stabilize the building. Architectural drawings were done in 2019 and are project ready.

**MOTION—**

Jim moved to recommend to the BCC that they approved the \$10,000 MAHFAB grant for \$10,000, pending the inclusion of an interpretive sign to be posted no later than the end of the 2 year grant period. Mike seconded, the motion carried unanimously; 5-0.

None

**EN RE: ADJOURNMENT**

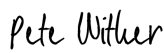
**MOTION—ADJOURNMENT**

At 7:34 p.m., Ellen moved to adjourn the meeting. Michelle seconded; the motion carried unanimously.

Next meeting- 1/26/21.

No further business coming before the Board, same adjourned sine die.

  
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Jennifer Parent, Staff Assistant

  
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Pete Wither, Chairman