

**STATE OF COLORADO
COUNTY OF ROUTT**

**OFFICE OF THE CLERK
February 11, 2020**

Commissioner Timothy V. Corrigan, Chair, called the meeting of the Routt County Board of County Commissioners to order. Commissioner Doug Monger, Commissioner Beth Melton, County Manager Tom Sullivan, Deputy County Manager Dan Weinheimer were also present. Those present recited the Pledge of Allegiance. Deanna Sanchez recorded the meeting and prepared the minutes.

EN RE: ACCOUNTS PAYABLE

County Manager Sullivan presented the accounts payable.

MOTION

Commissioner Melton moved to approve accounts payable as presented.

Commissioner Monger seconded; the motion carried 3-0.

EN RE: CONSENT AGENDA

The following items were presented for consideration, approval, and signing on the consent agenda:

- A. Approval of ratification of the Chair's signature on the sub-lease of health partnership office space for Public Health;
- B. Approval of the State Human Service Electronic Benefit transfer in the amount of \$160,349.79 through November 2019 and \$137,264.18 through December, 2019;
- C. Approval of the ratification of the Chair's signature on the letter of support for HB20-1003.

MOTION

Commissioner Melton moved to approve items A, B, C, and D on the consent agenda. Commissioner Monger seconded; the motion carried 3-0.

EN RE: PUBLIC COMMENT

There was no public comment.

EN RE: ASSESSOR - SENIOR EXEMPTION REIMBURSEMENT

Consideration for approval to fund senior exemption adjustments for 4 accounts not reimbursed by the State of Colorado due to clerical, software and restrictive process for correcting issues.

Gary Peterson, Routt County Assessor, Sarah Healy, Senior Title Administrator and County Treasurer Lane Iacovetto were present. Mr. Peterson explained that there are a total of four accounts where the senior exemption was not applied due to changes of ownership being made that should not have affected the exemption. Due to software and clerical error issues, it was not caught before the 2019 tax notices were printed. Since the State of Colorado will not reimburse or correct these issues, they recommended that the County reimburse the account holders.

There was considerable discussion concerning the specifics of each account and how the reimbursement might best be handled. Treasurer Iacovetto suggested that reimbursement come from her Treasurer's fees, which is a revenue line item created by a 2% retention fee meant to offset Treasurer's expenses in collecting taxes.

MOTION

Commissioner Monger made a motion to approve reimbursement for all four accounts totaling \$2,418.60, noting that the details should be worked out with accounting and that a supplemental budget might be required.

Commissioner Melton seconded the motion. The motion passed 3-0. The Assessor and Treasurer will work on a line item for future budgets to accommodate this situation which may come up again.

EN RE: APPOINTMENT OF INTERIM PLANNING DIRECTOR

Consideration to approve of Kristy Winser as the Interim Planning Director for a period needed to identify and hire a permanent Planning Director.

Deputy County Manager Dan Weinheimer suggested moving the Assistant Director, Kristy Winser, to the Interim Planning Director position. After some discussion concerning the pay increase she would receive as Interim Director, the Chair called for a motion.

MOTION

Commissioner Melton moved and Commissioner Monger seconded to appoint Ms. Winser to the Interim position for the period of time needed to identify and name a permanent Director at a Step 5 of the existing Director's pay scale.

The motion passed 3-0.

**EN RE: COMMISSIONERS' WORK SESSION – COUNTY ATTORNEY PRIORITY
BASED BUDGET (PBB)**

Discussion with the Board of County Commissioners regarding the County Attorney Priority Based Budget (PBB) materials including review of programs, cost allocations, and the projected future of the programs.

EN RE: RECRUITMENT DISCUSSION

At 2:12 p.m., Commissioner Corrigan moved to enter executive session to discuss Recruitment of a new County Manager with the County Attorney, County Manager, and Deputy County Manager. This meeting was not recorded, and no minutes were produced. This executive session is for the purpose of discussion under C.R.S. Section 24-6402(4)(e); For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators.

Commissioner Melton seconded; the motion carried 3-0.

The executive session adjourned at 2:36 p.m. Commissioner Corrigan stated that only Recruitment Strategy was discussed during executive session; no formal actions were taken, and no minutes were taken during the executive session.

No further business coming before the Board, same adjourned sine die.

Jenny Thomas, Clerk and Recorder

M. Elizabeth Melton, Current Chair

Date