

**STATE OF COLORADO  
COUNTY OF ROUTT**

**OFFICE OF THE CLERK  
February 25, 2020**

Commissioner Timothy V. Corrigan, Chair, called the meeting of the Routt County Board of County Commissioners to order. Commissioner Doug Monger, Commissioner Beth Melton, County Commissioners' County Manager Tom Sullivan and Manager's Office Manager Kendra Alfieri, Assistant County Attorney Lynaia South, and County Attorney Erick Knaus were also present.

**EN RE: WARRANTS / ACCOUNTS PAYABLE**

Commissioner Monger made a Note for the Record that there is no Accounts Payable or Payroll items for approval for the time period of 2/17-2/21-2020. No motion was made.

**EN RE: CONSENT AGENDA**

The following items were presented for consideration, approval, and signing on the consent agenda:

- A.** Approval of County Commissioner Minutes: Regular Meeting January 21, 2020.
- B.** Approval and authorization for Chair to sign a Professional Services Agreement with Strategic Government Resources per their proposal to provide recruitment services for the new County Manager
- C.** Approval and authorization for the Chair to sign the first amendment to the 2GO Agreement

**MOTION**

Commissioner Melton moved to approve items A, B and C on the consent agenda.

Commissioner Monger seconded; the motion carried 3-0.

**EN RE: PUBLIC COMMENT**

No public comments.

**EN RE: ROUTT COUNTY BOARD OF HEALTH**

The Public Health Improvement Plan was discussed by the Commissioners on February 24, 2020.

**MOTION**

Acting as the Routt County Board of Health, Commissioner Monger made a motion to approve the Public Health Improvement Plan 2019-2023.

Commissioner Melton seconded; the motion carried 3-0.

**EN RE: Yampa Valley Regional Airport**

Commissioner Melton excused herself from the meeting.

Kevin Booth, Director of YVRA, presented.

The amendment to the Professional Services Agreement Amendment #4 YVRA AIP 47 & 48 Projects. Tinneal Gerber, YVRA Assistant Director, presented. Additional funding through FAA.

**MOTION**

Commissioner Monger moved to approve and authorize signature on Professional Services Agreement Amendment #4 as presented for Terminal Expansion Project AIP 47 & 48. Commissioner Corrigan seconded; the motion carried 2-0.

Discussion of FAA Airport Improvement Program Agreement for Transfer of Entitlements. Money was borrowed from Pitkin County for improvement projects to kick off the expansion project.

**MOTION**

Commissioner Monger made a motion to approve and authorize signature on the refund of entitlements from Pitkin County for AIP 47 & 48.

Commissioner Corrigan seconded; the motion carried 2-0.

**EN RE: HUMAN RESOURCES**

Director of Human Resources Kathy Nelson presented.

Request to hire a Patrol Deputy at Step 5 for Steve Harbison. Harbison's credentials and experience were reviewed.

**MOTION**

Commissioner Monger made a motion to approve the hiring of the Patrol Deputy at Step 5.

Commissioner Corrigan seconded; the motion carried 2-0.

## **EN RE: ROUTT COUNTY SHERIFF'S OFFICE**

Commissioner Melton returned to the meeting.

Routt County Lt. Boyle presented discussion regarding Mind Springs Health contract. Provides mental health services in the jail. Discussion of tracking Mental Health services hours used by the jail. Concerns with Mind Springs were discussed.

### **MOTION**

Commissioner Monger moved to approve and authorize signature on the Mind Springs Health Contract.

Seconded by Commissioner Melton; the motion carried 3-0.

Discussion on Inmate Catastrophic Insurance is an insurance policy for catastrophic medical incident while in custody. The insurance rate increased over the previous year. Two contracts were presented to the Commissioner's; one contract includes a Pursuit addition. Further Attorney review was requested.

### **MOTION**

Commissioner Melton moved to approve and authorize signature on the Catastrophic Inmate Medical Insurance that includes Pursuit and Pre-booking Insurance pending further Attorney review.

Seconded by Commissioner Monger; the motion carried 3-0.

Discussion on Inmate Medical Contract. The contract was signed for 2020 but not for 2019. This is to clean up records only. The contract has been paid. Reviewed and approved by the County Attorney.

### **MOTION**

Commissioner Monger made a motion to approve and authorize the Chair's signature on the 2019 Inmate Medical Contract.

Commissioner Melton seconded; the motion carried 3-0.

## **EN RE: ROUTT COUNTY PLANNING DEPARTMENT**

Routt County Planning Director Kristy Winser and Chris Brookshire presented. County Surveyor Tom Effinger and Tamara Johnson landowners in and around Zirkelville were present.

Review of an Exemption from Subdivision Regulations in the Zirkelville Subdivision (PL-19-191) to bring this development into compliance. The five property owners not currently in compliance agree to bring this development into compliance / conformance in order to record a plat. Commissioner Monger requested to record the plat along with the Land Survey Plat showing existing conditions instead of having the Land Survey Plat filed in the separate tracking

system for Land Survey Records in the Routt County Clerk's office. For clarification, the Commissioners are not creating any additional building lots nor authorizing the landowners to change the conditions in the lots without a variance.

#### **MOTION**

Commissioner Melton moved to approve the Subdivision Exemption request for Zirkelville Subdivision PL-19-191.

Commissioner Monger seconded; the motion carried 3-0.

Planning Director Kristy Winser discussed the request to table the consideration of the Moore Home Industry (PL-19-200) Special Use Permit to March 3, 2020 at 10:55 am as the Planning Commission meeting that was scheduled February 6, 2020 was cancelled due to weather and lack of quorum. The new Planning Commission meeting date will be March 3, 2020.

#### **MOTION**

Commissioner Monger moved to table the Moore Home Industry PL-19-200 discussion to March 3, 2020 at 10:55 am.

Commissioner Melton seconded; the motion carried 3-0.

Roberta Marshall was interviewed for an opening on the Planning Commission. Marshall's credentials and experience were reviewed as well as duties and responsibilities of participants in the Planning Commission. Marshall presented a few items for changes in the Master Plan.

Rahel (not identified) is interested in moving from Board of Adjustment to the Planning Commission. Rahel shared his thoughts on the Master Plan. Discussion occurred about Rahel's understanding of the duties of a Planning Commissioner.

Brian (Not identified) interviewed for reappointment on the Board of Adjustment.

Kendra (Not identified) was interviewed for serving on the Board of Adjustment. Her credentials and experience were reviewed.

Bill (Not identified) was interviewed for reappointment serving on the Planning Commission.

Andy (Not identified) was interviewed for reappointment serving on the Planning Commission. Andy discussed some ideas for the Master Plan.

#### **EN RE: COMMISSIONER'S WORK SESSION**

Discussion over recruitment of the Interim County Manager.

**MOTION**

At 4:19 p.m., Commissioner Corrigan moved to enter executive session to discuss recruitment of the Interim County Manager with the County Attorney, County Manager, and Deputy County Manager. This meeting was not recorded, and no minutes were produced. This executive session is for the purpose of discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f)(I)&(II) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

Commissioner Melton seconded; the motion carried 3-0.

The executive session adjourned at 4:58 p.m. Commissioner Corrigan stated that only Recruitment Strategy was discussed during executive session; no formal actions were taken, and no minutes were taken during the executive session.

No further business coming before the Board, same adjourned sine die.

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Jenny Thomas, Clerk and Recorder

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M. Elizabeth Melton, Current Chair

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Date