

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: 10/31/2022	ITEM TIME: 10:30 am
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FROM:	Mike Mordi, Public Works Director
TODAY'S DATE:	10/19/2022
AGENDA TITLE:	Discussion on Special Events Permits
CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input type="checkbox"/> ACTION ITEM	
<input type="checkbox"/> DIRECTION	
<input checked="" type="checkbox"/> INFORMATION	
I. DESCRIBE THE REQUEST OR ISSUE:	
In response to some citizen comments pertaining to the size of some of the special events in the County during the summer of 2022, Road and Bridge did research on other western slope county's special event permit's charges and policies.	
II. RECOMMENDED ACTION:	
Discuss policy, review options, and provide direction to staff for moving forward on Special Event Permit policies.	
III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):	
PROPOSED REVENUE: none	
PROPOSED EXPENDITURE: none	
FUNDING SOURCE: none identified	
IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):	
None identified	

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V. BACKGROUND INFORMATION:

So far in 2022, Routt County Public works permitted 22 special events. Everything from a 5k fun run to a 3,000 participant bike race.

Citizen complaints have started increasing before, during and after the events in the last couple of years. Complaints range from "too many people on the road to one of my employee's almost hit a pack of them because they were taking up the whole road!"

A request was put in to the Public Works Department to research what other counties are doing for their special events permit. The request was to take a look at insurance requirements, charges, coordination with EMS, SO, CSP, etc.

In general, in Routt County, an applicant has to submit an application with the route information, there is no charge for the permit, the applicant must get signatures from FD, SO and CSP. If traffic will be impacted, applicant is required to provide a Method of Handling Traffic by a certified Traffic Control Manager, and provide a Certificate of Insurance that lists Routt County in the amount of \$1,000,000 for the event. Permit is then reviewed by Public Works Director and approved or denied.

Attached is a summary of the research from the other counties. The current Routt County Special Event Permit flow chart is also provided.

VI. LEGAL ISSUES:

None identified

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

None identified

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VIII. SUMMARY AND OTHER OPTIONS:

Public Works recognizes that groups want to utilize roads to put on events to raise money for charities and showcase the great landscapes of Routt County. Some residents agree with allowing these events to take place and others oppose having events on the County Roads altogether.

A discussion on the attached summary will show where Routt County stands compared to the surrounding popular western Colorado counties and spur future discussions on possible changes that may be made to policies and events in the future.