



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: November 1, 2022	ITEM TIME:
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FROM:	J. Kennedy/M. Karzen
TODAY'S DATE:	October 24, 2022
AGENDA TITLE:	RFP 773 Pretrial Services Assessment Study Consultant Award
CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input checked="" type="checkbox"/> X ACTION ITEM	
<input type="checkbox"/> DIRECTION	
<input type="checkbox"/> INFORMATION	
I. DESCRIBE THE REQUEST OR ISSUE:	
Request the Board of County Commissioners approve the award, the Chair sign the PSA and authorize the County Manager to electronically sign the purchase order to Pinnacle Justice Consulting, Inc. for an amount not to exceed \$22,554 for the Routt County District Attorney's office for Pretrial Services Consulting Services.	
II. MOTION:	
Motion by the Board of County Commissioners to approve the award, the Chair sign the PSA and authorize the County Manager to electronically sign the purchase order to Pinnacle Justice Consulting, Inc. for an amount not to exceed \$22,554 for the Routt County District Attorney's office for Pretrial Services Consulting Services.	
III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):	
PROPOSED REVENUE <i>(if applicable):</i>	
CURRENT BUDGETED AMOUNT: \$20,000	
PROPOSED EXPENDITURE: \$22,554	
FUNDING SOURCE:	
SUPPLEMENTAL BUDGET NEEDED: YES <input checked="" type="checkbox"/>** NO <input type="checkbox"/>	
<i>**This project may require a supplemental budget at the end of 2022 for \$2,554.</i>	
IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):	
None	



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V. BACKGROUND INFORMATION:

The Routt County Purchasing Agent sent out RFP 773 Pretrial Services Assessment Study to 3 vendors and received 3 proposals:

Consultant Firm	Price
Pinnacle Justice Consulting	\$22,554
Strategy and Evaluation	\$24,900
CGL Companies	\$74,650

The proposals were evaluated by the Routt County District Attorney, Matt Karzen, on behalf of the 14th Judicial District Pretrial Services Community Advisory Board. Matt has selected Pinnacle Justice not only as the price closest to the approved budget, but also due to the vast experience they have in completing assessments in several towns and communities in Colorado.

VI. LEGAL ISSUES:

None

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

VIII. SUMMARY AND OTHER OPTIONS:

Recommend the Board of County Commissioners approve the award, the Chair sign the PSA and authorize the County Manager to electronically sign the purchase order to Pinnacle Justice Consulting, Inc. for an amount not to exceed \$22,554 for the Routt County District Attorney's office for Pretrial Services Consulting Services.

IX. LIST OF ATTACHMENTS:

Pinnacle Justice Proposal- PSA Exhibit A