

**Routt County Museum and Heritage Fund Advisory Board
Capacity Building Grant Application Form**

APPLICATION

1. Applicant Organization

Organization Name: Yampa Egeria Historical Society

Mailing Address: PO Box 1

City: Yampa

State: CO Zip Code: 80483

Telephone Number:



Board President

10/3/22

Signature of Legally Authorized Representative

Title

Date

2. Grant Recipient Contact Person

Contact First Name: Rita

Contact Last Name: Herold

Title: Board President

Organization (*if different from applicant organization*):

Mailing Address:

City:

State:

Zip Code:

Telephone Number: 970-638-4670

Email: rherold2@yahoo.com

3. Grant Cycle

Spring Fall

**Routt County Museum and Heritage Fund Advisory Board
Capacity Building Grant Application Form**

4. Project Type (choose one that reflects the majority of the proposed project):

Acquisition & Development Those projects that involve excavation, stabilization, restoration, reconstruction, or acquisition of a designated property or site.

Survey & Planning Those projects that involve identification, recording, evaluation, designation and planning for the protection of significant historic buildings, structures, sites and districts.

Education Those projects that provide historic preservation information or information about historic sites to the public.

5. Project Title:

Archival Storage

6. Brief Summary of Project:

To purchase a locking, fire and water resistant, commercial cabinet to secure and protect our historic photos, notebooks and manuscripts.

7. Grant Request and Cash Match:

Grant Request: \$2975.00 Cash Match: \$2525.00 In Kind: \$450.00
Total Project Budget: \$5950.00

***Routt County Museum and Heritage Fund Advisory Board
Capacity Building Grant Application Form***

8. Narrative

A. *Applicant Capacity:* Write a brief introduction to the applicant organization and its experience with similar projects. *This category demonstrates the applicant's ability and commitment to successfully complete the proposed project.*

More than 20 years ago the Yampa-Egeria Historical Society organized to save the collections of the Yampa Museum. Since that time the various collections have been kept and enlarged. During that time, one of the major additions was the artifacts from the Crossan's M & A Market. Other additions include the Sureva Towler book collection, and the Hildred Fogg notebook collection. Several individual albums and scrapbooks have been donated recently.

A few of our ongoing projects include:

- Brochures for a walking tour of Yampa and a driving tour of Routt County Road 7.
 - An annual Ground Hog Day Dinner.
 - An annual 3rd of July Barbeque.
- Updating our displays in the museum and the downstairs of the Crossan building.
 - Annual historical tour of the town of Yampa.

The key partner in this request is the Town of Yampa, who owns the building and has staff on location which monitors building access. The Town helps has personnel that helps maintain the visitor center, the research center and the town offices.

**Routt County Museum and Heritage Fund Advisory Board
Capacity Building Grant Application Form**

B. *Property or Project History:* Write a brief history and description of the property or a description of the project and its relationship to historic preservation. *This category tells us why this preservation project is important.*

Within the last five years our Museum and Historical Society have acquired several large collections of historic notebooks, photographs, scrapbooks, and manuscripts. These collections are relevant to the Yampa-Egeria geographical area.

From the time that we supported “The Friends of Crossans” in preserving the Crossan building, one of our goals was to establish a research center in that building. At the present time many of our notebooks and photos are on open shelving.

This area is open for yoga classes, funerals, and other public events. Because this vital research area is open to the public it is critical that we secure our collection of original photos and documents when we are not present. It is also housed in an area of Crossans that has a waterline in the ceiling above. If the waterline should ever freeze or break the collection would be protected, the added fire protection of this cabinet is also a benefit.

**Routt County Museum and Heritage Fund Advisory Board
Capacity Building Grant Application Form**

C. Project Description: Provide a detailed description of the project.

This section demonstrates the appropriateness of the project and your knowledge of what is needed to complete it.

The next step in establishing our research center is to purchase and have delivered a large, fire resistant, water resistant and lockable storage cabinet.
This cabinet will be the cornerstone of our developing research area.

**Routt County Museum and Heritage Fund Advisory Board
Capacity Building Grant Application Form**

D. Timeline: Create a list with key project milestones and corresponding month/year showing how your project will be carried out. *This category shows you have adequately considered how to complete your project within a 24-month period.*

Submit the order: November 2022
Receive the cabinet on or before: December 2022
Cabinet installed on or before: March 2023

***Routt County Museum and Heritage Fund Advisory Board
Capacity Building Grant Application Form***

E. Public Benefit: Tell us how/why the community supports and benefits from this project.
This category shows the overall benefit of the project to the community.

Placing this protective cabinet will let us continue to build the research center. The benefit to the community will be that it will provide an accessible research area to visitors, residents and school children for historical and genealogical research. It will also benefit the Museums ability to access information for exhibits and presentations.

It will assure potential and future donors that we are providing a safe and secure place to archive their donations and it will demonstrate that we care about our collections.

**Routt County Museum and Heritage Fund Advisory Board
Capacity Building Grant Application Form**

9. Proposed Scope of Work & Budget

A. Combined Scope of Work and Budget: Write a detailed outline of the work you propose to accomplish in this grant, with corresponding costs for each task. *Please see sample budget in the Instructions Documents.*

Purchase of cabinet		\$ 5200.00
Shipping costs		\$ 300.00
Labor – placing heavy cabinet, moving desks, Shelves, bookcases, etc. 3 people, for 5 hours		
@ \$ 30.00 per hour		\$ 450.00
	Project Total	\$ 5950.00
	Cash Match	\$ 2525.00
	In kind Match	\$ 450.00
	Grant Request	\$ 2975.00

Budget is based on current prices from FireKing for their cabinet. Refer to attachment.

**Routt County Museum and Heritage Fund Advisory Board
Capacity Building Grant Application Form**

10. Application Checklist: *Use this checklist to ensure you have included necessary copies and attachments.*

- Original, completed application. Double-sided is acceptable.
- Attachments
 - Clear, readable photographs with informative captions (color if possible). No matter what the project type, photographs aid the reviewer in understanding the resource(s) under consideration. Photos should show current views of the resource, both overall and in detail, and should demonstrate the need for the proposed work and its urgency. Historic photos are also helpful.
 - Bids or estimates to show how you determined your costs.
 - Maps, site plans, or enlightening drawings as needed.
 - Letters of support.

FireKing

High-security, fire-rated storage

72" Tall with 4 Adjustable Shelves



- **UL 1-Hour 350 Fire-Rate**
 - **Water-Resistant**
- **UL High-Security Key Lock**
 - **Made in the USA**

Exterior Dimensions

WIDTH 36 Inches **HEIGHT** 44 Inches **DEPTH** 19 1/4 Inches

Interior Dimensions

WIDTH 31 7/8 Inches **HEIGHT** 39 7/8 Inches **DEPTH** 15 Inches

Product Weight

LBS 590

Museum & Heritage Fund Advisory Board
522 Lincoln Avenue, Suite #30
Steamboat Springs, CO 80487

October 7, 2022

To whom it may concern:

The Town of Yampa is sending this letter of support for the Yampa Egeria Historical Society (YEHS). This group is a valuable entity in South Routt for all our history and to keep the museum and artifacts safe and preserved. They have even worked on getting and obtaining the Smithsonian Exhibit to South Routt in 2024 (it was delayed due to COVID in 2020). They are wanting to obtain a fire secure safe for important historical documents for the museum. It would be important to keep key documents, newspapers, artifacts and other irreplaceable items safe for future generations to be able to view.

The Museum and Heritage Fund Advisory Board consideration of this request is greatly appreciated.

Respectfully submitted,



Sheila Symons
Town of Yampa Town Administrator/Clerk
(970) 638-4511
clerk@townofyampa.com