

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: 11/22/22	ITEM TIME:
---------------------	------------

FROM:	Kelly Kissling/Kathy Nelson DHS/HR
TODAY'S DATE:	11/15/2022
AGENDA TITLE:	First Impressions LCO staff position

CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input checked="" type="checkbox"/> ACTION	
<input type="checkbox"/> DIRECTION	
<input type="checkbox"/> INFORMATION	

I. DESCRIBE THE REQUEST OR ISSUE:
Approval of the LCO job description and pay scale, and request to post job before the next calendar year.

II. RECOMMENDED ACTION:
Approve job description, salary range, posting time line

III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):
--

PROPOSED REVENUE: up to \$61,382

PROPOSED EXPENDITURE:

FUNDING SOURCE: State/Federal

The contract is reimbursement based.

IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):

Routt County Wide funding.

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA COMMUNICATION FORM

V. BACKGROUND INFORMATION:

First Impressions of Routt County applied to be the LCO for Routt County. The state is requesting pre work and community plans to be up and running to administer Universal Pre-K for 4 year olds for the 2023 state year. FI applied to be the LCO but has not been able to hire someone to do the work. While I have been able to do work in the interim, if there is not potential for someone to be hired, my concern is we will not be able to do a thorough job of completing the needed tasks to be up and running for the 2023 year. Assistant director going on maternity leave, so hiring as soon as possible would be very helpful.

VI. LEGAL ISSUES:

NA

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

VIII. SUMMARY AND OTHER OPTIONS:

Wait to post position. End contract with LCO position.