



ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: 11/29/2022

ITEM TIME: 10:05 AM

FROM:	Erick Knaus/Lynaia South
TODAY'S DATE:	11/22/2022
AGENDA TITLE:	Resolution Delegating Authority to Planning Director
CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input checked="" type="checkbox"/> ACTION ITEM	
<input type="checkbox"/> DIRECTION	
<input type="checkbox"/> INFORMATION	
I. DESCRIBE THE REQUEST OR ISSUE:	
Consideration to approve a Resolution delegating authority to the Routt County Planning Director to sign certain contracts.	
II. RECOMMENDED ACTION (motion):	
Motion to approve and authorize the Chair to sign Resolution 2022-____, a Resolution delegating authority to the Routt County Planning Director to sign certain contracts as set forth in the resolution.	
III. BACKGROUND INFORMATION:	
Resolution 2006-078, adopted on September 12, 2006, approved a policy delegating authority to the Routt County Planning Director to sign certain agreements. The Resolution currently under review does the following: <ol style="list-style-type: none">1. Rescinds the 2006 Resolution and Policy2. Delegates authority to the Planning Director to sign the same agreements as the 2006 Resolution and Policy and in addition adds the Release of any of the named agreements. This was seen as a missing piece in the prior policy in that the Planning Director could sign the original agreement but when the terms of that agreement had been met, the Director was bringing the Releases to the BCC.3. Allows the Resolution to stand on its own and does not create a separate policy. As part of the policy review project, there was prior discussion with the Commissioners that this should not be the subject of a County Administrative Policy. Thus, the 2006 policy will be removed from our administrative policy list.4. Removes the requirement of a monthly report. See paragraph 4 in redline format. This is an item for discussion and direction from the Commissioners as to the best practice they would like to see for reporting items signed by the Planning Director.	



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IV. LEGAL ISSUES:

The Attorney Office reviewed the Resolution.

V. SUMMARY AND OTHER OPTIONS:

Other options include:

1. Leave the 2006 Resolution and Policy as is, requiring the Planning Director to bring releases of agreements in front of the Commissioners.
2. Table the item for further review and modifications.