

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: November 29, 2022	ITEM TIME: 10:10 a.m.
FROM:	Stephanie Pearce, HR Generalist
TODAY'S DATE:	November 22, 2022
AGENDA TITLE:	Request Approval of the Assistant County Attorney Pay Scale.
CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input checked="" type="checkbox"/> ACTION ITEM	
<input type="checkbox"/> DIRECTION	
<input type="checkbox"/> INFORMATION	
I. DESCRIBE THE REQUEST OR ISSUE:	
Consideration to approve the Assistant County Attorney Pay Scale.	
II. RECOMMENDED ACTION:	
A motion to approve the Assistant County Attorney Pay Scale as presented and requiring a supplemental budget request if needed.	
III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):	
PROPOSED REVENUE: No change	
PROPOSED EXPENDITURE: The original annual budgeted salary for this position is \$96,000 (\$121,061 with benefits). The proposed annual salary at step 1 of the pay scale is \$98,321.60 or \$47.27/hour.	
FUNDING SOURCE:	
General fund and allocation to specific departments including Colorado Department of Human Services	
IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):	
NA	
V. BACKGROUND INFORMATION:	
<p>With the high case load the County Attorney's office is experiencing accompanied by an anticipated increase in property tax appeals, the BCC approved the position of Assistant County Attorney for the 2023 Budget Year.</p> <p>The County Attorney would like to start recruiting for this position as soon as possible. The proposed pay scale was created from data received from Employers Council for the quarter 1 2022 salary data and has not yet been adjusted for 2023. The County Attorney understands this and would like to have something to advertise with the understanding the pay will adjust for 2023 and a supplemental budget request will be required.</p>	

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VI. LEGAL ISSUES:

None known.

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

None known.

VIII. SUMMARY AND OTHER OPTIONS:

The Board can approve the proposed pay scale, approve an alternate pay scale or deny the request.