

Job 16304: Accountant, General II

Second of three levels of professional general accounting work. Under limited supervision, analyzes financial information detailing assets, liabilities, and capital, and prepares balance sheet, profit and loss statement, and other reports to summarize current and/or projected company financial position(s). May establish, modify, document, and coordinate implementation of accounting and accounting control procedures. Typically uses standard spreadsheet and database software or an accounting applications package designed for general accounting. May direct and coordinate activities of other accountants and clerical workers performing accounting and bookkeeping tasks. Typically requires a bachelor's degree in accounting and 2+ years of experience. Excludes accountants in CPA firms.

No.Orgs No. EE's

All Colorado	128	285	66,326
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Job 16305: Accountant, General III

Third of three levels of professional general accounting work. Under direction from management and using independent judgment, performs advanced and specialized accounting assignments, usually involving complex and confidential data. Obtains and analyzes financial information to prepare reports, statements and recommendations. Provides work leadership and direction to other accountants and clerical workers. May also provide special project assistance to the CFO, Controller or Accounting Manager. May be referred to as Senior Accountant or Staff Accountant. Typically requires a bachelor's degree in accounting and 5+ years of experience. Excludes accountants in CPA firms.

No. Orgs No. EE's

All Colorado	115	310	80,194
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