

**MUSEUM AND HERITAGE FUND ADVISORY BOARD
QUARTERLY MEETING
May 2, 2023**

Chairman Pete Wither called the meeting of the Museum and Heritage Fund Advisory Board (MAHFAB) to order at 6:00 pm. A quorum was established with Museum and Heritage Fund Advisory Board members Mike Lewis, Ellen Bonnifield, and Nancy Peckham present. Also in attendance were Jennifer Parent and Judy Ward, Staff Assistants. Present on Zoom were Jim Peterson and Diane Holly. Judy Ward prepared the minutes.

EN RE: PUBLIC COMMENT

No members of the public were present for comment

EN RE: REVIEW OF MINUTES

Consideration and approval of the January 24, 2023 minutes of the Museum and Heritage Fund Advisory Board meeting.

MOTION

Ms. Bonnifield moved to approve the minutes of the Museum and Heritage Fund Advisory Board's regular quarterly meeting on January 24, 2023, as presented.

Mr. Lewis seconded; the motion carried 6-0.

EN RE: MAHFAB GRANTS AND BUDGET UPDATE

Ms. Parent presented the current available funds which are \$145,994.31 with an additional amount of encumbered funds of \$79,577.00 for grants that are still open. She prepared the following tables for reference.

Open Grants			
Sponsoring Entity	Grant Year	Project Description	Grant Amount Approved by BCC
Oak Creek	2018	Archive Support - CO You're Calling	800.00
HRC	2021	Selbe Cabin (Steamboat Mountain School)	10,000.00
HHC	2021	Constr Docs for Building repairs to Historic Hayden Depot	13,802
Tread	2021	Community House Phase I (City of SS)	10,000.00
Oak Creek	2022	Roof Repair	37,000.00
Tread	2022	Digitizing Files	5,000.00
Yampa-Egeria	2022	Archival Storage	2,975.00
Encumbered Funds			\$79,577.00
Cash Funds at Year - End 2022			\$ -
Projects Closed Out 2023			\$ 9,423.83
Net Available Cash Funds			\$ (9,423.83)
2023 Mill Levy Revenue (+)			\$ 34,950.00
Sub Total			\$25,526.17
Encumbered Funds /Open Projects(-)			\$79,577.00
Balance Available for New Funding			-\$54,050.83
TOTAL AMOUNT IN NEW GRANTS			\$0.00
NET FUNDS FOR ADMN			-\$54,050.83

EN RE: CAPACITY BUILDING GRANTS – SPRING CYCLE

Candice Lombardo Bannister, Tread of the Pioneers, Director was present.

TREAD OF PIONEERS MUSEUM

Ms. Bannister presented her Capacity Building Grant Application to the Board. She explained that a summary of the project entails the sharing and celebrating of Routt County history and heritage through historical photo mural wraps on Steamboat Springs' downtown trash and recycle bins. She stated that the project aims to not only beautify the city's main street in a unique way, but also bringing history outside of the museum, and immerse both locals and residents in the history and heritage of the historic places and businesses in the downtown area. Ms. Bannister is requesting \$12,500 in grant money with the Tread of Pioneers Museum matching \$12,625. She stated the total project budget is \$25,125.

Regarding questions about the timeline, Ms. Bannister stated the completed project would be mid to late July 2023.

MOTION

Ms. Peckham moved to accept the Tread of Pioneers grant application.

Mr. Lewis seconded the motion; the motion carried 6-0.

EN RE: NEXT MEETING

The next regular meeting of the Museum and Heritage Fund Advisory Board will be held on Tuesday, **July 18, 2023, at 6:00 p.m.** This meeting will be held in the Community Room.

EN RE: ADJOURNMENT

MOTION—ADJOURNMENT

At 6:19 p.m., Ms. Bonnifield moved to adjourn the meeting.

Mr. Lewis seconded; the motion carried 6-0.

No further business coming before the Board, same adjourned sine die.

Jennifer Parent, Staff Assistant

Pete Wither, Chairman