

**STATE OF COLORADO
COUNTY OF ROUTT**

OFFICE OF THE CLERK
MARCH 22, 2022

Commissioner Melton, Chair, called the meeting of the Routt County Board of County Commissioners to order. Commissioner Tim Redmond, Commissioner Timothy V. Corrigan, County Manager Jay Harrington, and Executive Assistant Jennifer Parent were also present. Samantha Pearce prepared the minutes.

EN RE: APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL

Mr. Harrington presented accounts payable for a total of \$1,770,393.22

MOTION

Commissioner Corrigan moved to approve the accounts payable, and payroll as presented by the County manager.

Commissioner Redmond seconded; the motion carried 3-0.

EN RE: CONSENT AGENDA

The following items were presented for consideration, approval, and signing on the consent agenda:

- A. APPROVAL AND AUTHORIZATION FOR THE CHAIR TO SIGN CCCAP FISCAL AGREEMENT
- B. APPROVAL AND AUTHORIZATION TO SIGN A PERMIT APPLICATION AND REPORT OF CHANGES FOR A NEW MANAGER REGISTRATION FOR CATAMOUNT DEVELOPMENT LLC DBA CATAMOUNT RANCH AND CLUB

MOTION

Commissioner Redmond moved to approve consent items A & B.

Commissioner Corrigan seconded; the motion carried 3-0.

EN RE: PUBLIC COMMENT

No public comment was made.

EN RE: COUNTY MANAGER

INTERGOVERNMENTAL AGREEMENT WITH THE NORTHWEST COLORADO DEVELOPMENT COUNCIL

Mr. Harrington presented to the Board a consideration to approve of and authorization for the Chair to sign an Intergovernmental Agreement with the Northwest Colorado Development Council (NWCDC.)

This Intergovernmental Agreement establishing the NWCDC replaces the previous agreement between partners for the Yampa Valley Economic Development Council. This agreement expands the previous agreement to include the Towns of Yampa, Oak Creek, Rangely, and Meeker, and changes the name to the NWCDC.

MOTION

Commissioner Corrigan moved to approve of and authorize the Chair to sign an Intergovernmental Agreement with the Northwest Colorado Development Council (NWCDC.)

Commissioner Redmond seconded; the motion carried 3-0.

EN RE: PURCHASING

JUSTICE CENTER AND DETENTION CENTER TUNNEL SECURITY CAMERA UPGRADE SOLE SOURCE APPROVAL

Julie Kennedy, Purchasing Agent presented to the Board a request to approve the sole source award, the Chair sign the notice of award, and authorize the County Manager to electronically sign the Purchase Order to CML Security, LLC in the amount not to exceed \$65,875.00 for the Justice Center and Detention Center Tunnel Security Cameras Upgrade Project.

Facilities Manager Steve Faulkner received a proposal with specifications from CML Security, LLC, the current equipment and service provider, for replacement of interior security cameras at the Justice Center and the tunnel between the Detention Center and the Justice Center. The existing interior cameras are out dated original analog cameras and are being replaced with the latest digital technology by Avigilon. The proposal includes a turn-key project to furnish and install new cameras and includes new cat 6 cabling, programming, software integration, firmware updates, licensing and performance & payment bonds. This Sole Source request meets the Routt County Purchasing Manual section 3.4 "Waiver of the Formal Purchasing Process" for the two criteria, A. particular material or item is required to match existing materials, B. Waiver of the competitive process is found to be in the best interests of the County and its citizens.

MOTION

Commissioner Redmond moved to approve the sole source award, authorize the Chair sign the notice of award, and authorize the County Manager to electronically sign the Purchase

Order to CML Security, LLC in the amount not to exceed \$65,875.00 for the Justice Center and Detention Center Tunnel Security Cameras Upgrade Project.

Commissioner Corrigan seconded; the motion carried 3-0.

WEMBER INC. PSA FIRST AMENDMENT APPROVAL

Ms. Kennedy presented to the Board a request to approve the First Amendment to the Professional Services Agreement, the Chair sign the First Amendment, and authorize the County Manager to electronically approve the requisition to Wember Inc. for the Owner's Representative Additional Services during the construction of the new Health and Human Services Building for an amount not to exceed of \$90,978.00.

This First Amendment to the Wember Inc Routt County Professional Services Agreement is issued to extend the contract for the duration of the construction and to add \$90,978.00 to the original contract amount. This additional amount covers the extension of the agreement through March 3, 2023, additional services for the Security and Design Integration project and a credit for services not rendered for Design Team Selection.

MOTION

Commissioner Corrigan moved to approve the First Amendment to the Professional Services Agreement, authorize the Chair sign the First Amendment, and authorize the County Manager to electronically approve the requisition to Wember Inc. for the Owner's Representative Additional Services during the construction of the new Health and Human Services Building for an amount not to exceed of \$90,978.00.

Commissioner Redmond seconded; the motion carried 3-0.

EN RE: COMMISSIONERS UPDATES

The Commissioners gave brief updates that were not discussed during the Work Session on March 21, 2022.

No further business coming before the Board, same adjourned sine die.

Jenny L Thomas

Jenny L. Thomas, Clerk and Recorder

B. Melton

M. Elizabeth Melton, Chair

Apr 5, 2022

Date

