

**STATE OF COLORADO
COUNTY OF ROUTT**

**OFFICE OF THE CLERK
July 15, 2021**

Chief Tulszewski, Hayden Police Department, called the in person & Zoom meeting of the Routt County Communications Advisory Board (CAB) to order. Jim Cullen & Ed Corriveau, Routt County Communications; David "Mo" DeMorat & Cheryl Dalton, Emergency Management; Doug Scherar, Routt County Sheriff's Department; Chief Maher, Oak Creek Police Department; Deputy Chief Wilkinson & Michael Arce, Steamboat Springs Fire Protection District; Chief Guire & Brad Parrott, West Routt Fire Protection District; Chief Swinsick, North Routt Fire Protection District; Chief Wisecup & Brady Glauthier, Oak Creek Fire Protection District; Jason Blair, Routt County Search & Rescue; and Jay Bowman, Classic Air Medical; Emy Keeling, Routt County GIS Department; Brooke Maxwell, Routt County Public Health were present. Karrie Littman recorded the meeting.

EN RE: ESTABLISHMENT OF A QUORUM

Chief Tulszewski called the meeting to order, established that a quorum **was** present this day.

EN RE: ADMINISTRATIVE

Approval of the Minutes- The meeting minutes of April 15, 2021 were moved, seconded and approved as written.

EN RE: PROJECTS AND ISSUES

COMMUNICATIONS CENTER MANAGER REPORT

Mo DeMorat reported on the following:

A. Staffing

1. Mo first asked that the ComBoard welcome Jim Cullen as the new Emergency Communications Department Manager. Jim started on the 12th of July. Jim introduced himself and gave a bio on himself and stated he is looking forward to this opportunity in Routt County & at the Comm Center.
2. The center is down 3 dispatch positions, noting that 2 of those are the new approved FTE's for 2021. Expect one position to be filled by internal staffing and the others to be advertised later.

RADIO TECH REPORT

- A. Mo DeMorat reported there was no radio tech report, but did announce that Chris Williams will be returning full time as the Comm Center Radio Tech beginning on Aug 2nd 2021. Everyone was glad to

hear that news. Until that time, Chris will continue to work on Fridays and may have a modified schedule when he returns.

EN RE: OLD BUSINESS

A. Nature Codes- Fire-

1. As a follow-up on the discussion at the last meeting, Ed Corriveau did send out the Nature Codes to the Chiefs to review and then it has fallen off the radar for everyone. It was determined that a committee to review would be setup to include the following personnel: Jim Cullen, Ed Corriveau, Julie McComas, Travis Wilkinson & Michael Arce. The Board will look for an update at the next meeting. Law policies were sent out previously but the exercise of review will wait until Fire is complete.
2. Another facet of this discussion was brought up by Undersheriff Doug Scherar regarding the information that is repeated back by the dispatchers. It seems to be excessive and others in attendance agreed. The required information to be repeated back is: Initial Response information, Size up, & Resource Requests. This will also be reviewed by the committee.
3. One more item discussed later but related to this committee's work is, Brady asked if there could be specific nature codes that would trigger an auto call to Classic Air so valuable time could be saved in that deployment. It was stated that Classic has said previously they would rather be called early and often than not. This way they could begin their checklist complete and be ready to fly when that direction from dispatch

- B. State DTR Survey- Chief Tuliszewski did complete the survey and let everyone know the State is still working on the determination of which department will manage the DTR radio system in the future. Ed C stated that the CCNC would like to see the Public Safety Department take this over.

EN RE: NEW BUSINESS

- A. Fire Apparatus Numbering- Deputy Chief Brady Glauthier- Brady asked that the numbering system be adjusted for the Oak Creek Fire Protection District to a 3 digit system. Example as Station 8- Type 1 Engines- first one in the fleet would be 8-11. With this system everyone would know instantly exactly which apparatus is being referred to. Discussion ensued and it was asked that Jim C discuss this with the supervisor to determine if there are any technical or training issues with this request. West Routt Fire and Steamboat Fire both stated they would not be going to this system. Brady will email a list of desired changes to Jim C. This will be revisited at the next meeting.
- B. During Fires- there was concerns regarding the ability to monitor VHF –Fed channels and the need to carry multiple radios as cumbersome as that is. Usually they monitor the Fire's channel. Brady asked about acquiring BK radios so the Fire Depts. and Law could talk with the Federal partners. The Feds maybe turning in some BK radios that the County could acquire with Cares or Relief money.
- C. Chief Tuliszewski stated that the ComBoard should be updated on the Spillman contract. It was determined that Spillman was brought onboard in 2012 and restructured in 2015 and unknown if it renews annually. The IT Department holds the contract and Karrie will find it and get a copy to the

Chief. Ed C stated that the dispatch floor likes Spillman and it does also serve the City of Steamboat and the Sheriff's department Records Management Departments.

- D. Motorola updates for the consoles is scheduled for August 5th and should have no impact to the dispatch or the user agencies.
- E. Ed C & Chief Tulszewski let everyone know that the Governor has signed into law the requirement that all Law radio transmissions must be available to the local media. If a channel is encrypted, the media must have access through a radio or other means. This includes ACET and Drug Enforcement.

EN RE: OPEN DISCUSSION

EN RE: ADJOURNMENT

At 4:19 P.M., The Communications Advisory Board meeting ended.

No further business coming before the Communications Advisory Board, same adjourned sine die.

Karrie Littman, Administrative Specialist

Chief Tulszewski, Chair

Date