



Proudly Serving Rural Routt County * City of Steamboat Springs * Town of Hayden * Town of Oak Creek * Town of Yampa * Routt County School

TABLE 3A BUILDING PERMIT AND PLAN REVIEW FEES

BUILDING PERMIT FEES are based upon the “Valuation of Work to be Permitted” and must include all Labor and Material Cost for all work that is not Exempt from a Permit and applicants shall include all building, electrical, mechanical and plumbing labor and material cost involved in the project under the building permit application.

VALUATION TABLES

- \$1.00 to \$500.00 is \$21.15
- \$500.01 to \$2,000.00 is \$21.15 for the first \$500.00 plus \$2.75 for each Additional \$100.00 or fraction thereof, up to and including \$2,000.00
- \$2000.01 to \$25,000.00 is \$62.33 for the first \$2,000.00 plus \$12.60 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
- \$25,000.01 to \$50,000.00 is \$352.13 for the first \$25,000.00 plus \$9.09 for each additional \$1,000.00 or fraction thereof, up to and including \$50,000.00
- \$50,000.01 to \$100,000.00 is \$579.38 for the first \$50,000.00 plus \$6.30 for each additional \$1,000.00 or fraction thereof, up to and including \$100,000.00
- \$100,000.01 to \$500,000.00 is \$894.38 for the first \$100,000.00 plus \$5.04 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
- \$500,000.01 to \$1,000,000.00 is \$2910.38 for the first \$500,000.00 plus \$4.28 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
- \$1,000,000.01 and up is \$5047.88 for the first \$1,000,000.00 plus \$3.29 for each additional \$1,000.00 or fraction thereof

PLAN REVIEW FEE: When a plan or other data is required to be submitted, a plan review fee shall be paid at the time of submitting plans and specifications for review. The plan review fee for buildings and structures shall be **65% of the Building Permit Fee** as set forth above.

Electrical Permit Fees

Electrical Work Performed Under a Building Permit:

- All Residential and Commercial Electrical work being done on a property associated with an Issued Building Permit are exempt for the below Electrical Permit Fees if the Building Permit applicant included labor and material cost for electrical work with the building permit application.

Electrical Permit Fees: Not Associated with a Building Permit

- **Residential Building Electrical Alteration Work:** **\$100.00**
- **Commercial Building Electrical Alteration Work:** **\$125.00**

Plumbing Permit Fees

Plumbing Work Performed Under a Building Permit:

- All Residential and Commercial Plumbing work being done on a property associated with an Issued Building Permit are exempt for the below Plumbing Permit Fees if the Building Permit applicant included labor and material cost for Plumbing work with the building permit application.

Plumbing Permit Fees:

- **Residential Building Plumbing Alteration Work:** **\$100.00**
- **Commercial Building Plumbing Alteration Work:** **\$125.00**

Mechanical Permit Fees

Mechanical Work Performed Under a Building Permit:

- All Residential and Commercial Mechanical work being done on a property associated with an Issued Building Permit are exempt for the below Mechanical Permit Fees if the Building Permit applicant included labor and material cost for Mechanical work with the building permit application.

Mechanical Permit Fees:

- **Residential Mechanical Alteration Work:** **\$100.00**
- **Commercial Mechanical Alteration Work:** **\$125.00**

Gas Piping/Tank Permit Fees

Gas Piping/Tank Work Performed Under a Building Permit:

- All Residential and Commercial Gas work being done on a property associated with an Issued Building Permit are exempt for the below Gas Permit Fees if the Building Permit applicant included labor and material cost for Gas work with the building permit application.

Gas Piping/Tank Permit Fees:

- **Residential Gas Piping/Tank Alteration Work:** **\$100.00**
- **Commercial Gas Piping/Tank Alteration Work:** **\$125.00**

Pool and Hot Tub Permits:

- All Residential and Commercial Pool work being done on a property associated with an Issued Building Permit are exempt for the below Pool Permit Fees if the Building Permit applicant included labor and material cost for Pool work with the building permit application.

Pool and Hot Tub Permit Fees:

- **Private Residential Buildings Above Ground Pool/Hot Tub Kit Permits:** **\$100.00**
- **Residential Building Custom Pool/Hot Tub Permits: Fees in Accordance with Permit and Plan Review Fees under the Building Permit Valuation Tables.**
- **Commercial Building Pool/Hot Tub Permits: Fees in Accordance with Permit and Plan Review Fees under the Building Permit Valuation Tables.**

New Factory Built or HUD/Manufactured Home Permits:

- **Regular Building Permit and Plan Review Fees Apply based on the Building Permit Valuation Tables**
For: All custom work done on site including; footings, foundations, piers, decks, custom framing of additions, basements, attics, roofs, garages, and all Electrical, Plumbing, Mechanical, or Gas Piping/Tank work done beyond the Manufactured or Factory Built Home portion being delivered, all Site Work.
- **Factory Built or HUD/Manufactured Homes Being Set Permit Fee:** **\$400.00**
- **Insignia Fee: Only Applies if DOLA does not provide RCRBD with Insignia Card:** **\$60.00**

Building Department Grade and Fill Permit Fees:

- **Grade and Fill Permit Administration Fee:** **\$65.00**

❖ The Building Department does not perform plan reviews on Grade and Fill Permits, we administer the permit application for the Town of Hayden and City of Steamboat Springs. If any structures need to be built such as fences, buildings, retaining walls, signs, solar arrays, or other structures that are required to be permitted, then a separate Building Permit Application must be submitted and normal Fees will apply to these permits.

- **De-Construction/Demolition Permit Fees:** **\$125.00**
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Special Fees:

- **Re-Inspection Fee:** **\$65.00**

❖ Re-Inspection Fee: Assessed if work is not ready for inspection per the request, or when previously requested inspection corrections have not been completed.

- **Emergency Inspections After Normal Business Hours:** **\$125.00**

- **Addendum Fees:** Any Changes that cause an increase to the Valuation of Work to be Permitted are subject to regular Building Permit and Plan Review Fees per the Valuation Table, or the Applicable Trade Permit Fee Tables.

CITY OF STEAMBOAT SPRINGS PERMIT FEES

General Building Permit Fees

Single Family Residence	\$1100.00
Duplex Permit	\$1625.00
Triplex Permit	\$2150.00
4-Plex Permit	\$2675.00
Deck Permit	\$195.00
Interior Alterations:	\$195.00
Secondary or Employee Unit	\$715.00
Solar Permit Fee	\$130.00

Single Family Additions

Valuation of \$1000 to 26,099	\$455.00
Valuation of \$26,100 to \$75,099	\$780.00
Above \$75,100	\$1100.00

Commercial, Multi-Family & Mixed Use

Minimum Permit Fee	\$195.00
If valuation is > \$195,000 then fee is	\$1.00 per thousand

Fire Department

Plan Review Fee:	\$25.00
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City Finance Department Tax Fees

City Use Tax: (Total Project Valuation x .5) x 4.5% = Total Use Tax

Excise Tax: (Total Project Valuation) x .012 = Total Excise Tax

Grade and Fill Permit

Major Permit	\$3700.00
Medium Permit	\$1620.00
Minor Permit	\$415.00

NOTE: Routt County Regional Building Department Permit Fees apply in addition to the above City of Steamboat Springs Building Permit Fees.

Additional Fees for all Building Permits

Mandatory Routt County Use Tax Fee: One-half of the total valuation multiplied by 1%
(Example: Total Valuation \$200,000 x .5 = \$100,000 x 1% = \$1000 Use Tax Fee)

Mandatory Routt County Planning Department Plan Review Fee.....\$75.00

Town of Oak Creek

Mandatory for all Building Permits within the Town of Oak Creek Plan Review Fee.....\$50.00

Town of Yampa

Mandatory for all Building Permits within the Town of Yampa:

USE TAX FEE: Total Valuation multiplied by 1%
(Example: Total Valuation \$200,000 x 1% = \$2000 Use Tax Fee)

Mandatory Steamboat Springs Fire Department Plan Review Fee.....\$25.00

If your project lies within the jurisdiction of the City of Steamboat Springs Fire Department Rural or City areas, then a Plan Review Fee is required.

Town of Hayden

Mandatory for all Building Permits within the Town of Hayden Permit Fee.....15% of the RCRBD permit fee

Mandatory for all Building Permits within the Town of Hayden:

USE TAX FEE: Total Valuation multiplied by 2%
(Example: Total Valuation \$200,000 x 2% = \$2000 Use Tax Fee)

Mandatory for all New Construction within the Town of Hayden Plant investment Fee.....varies

Mandatory with the Town of Hayden, West Routt Fire Department Plan Review Fee.....\$35.00 for Residential projects and \$50.00 for Commercial Project



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Permit Fee Policy for Roofing Replacement Permits and Window & Door Replacement Permits on Residential Single Family Homes

Policy Effective Date: 01/01/2019

The Routt County Regional Building Department will use the below Permit Fee Valuation for permits applied for on a Single Family Residential Buildings when the applicant is obtaining a permit for either a Residential Roof Replacement Permit, or for a Residential Window or Door Replacement Permit.

This Fee Policy Amendment to our current Permit Fee Valuation Tables can only be used when there is no other scope of work being included on the permit application other than the below defined scope of work, and absolutely no structural or framing changes can be included in combination with this Fee Amendment for Replacing Roofs, Windows, or Doors.

1. Definition of Roofing Replacement Permit: Removal of existing roofing materials, underlayment, and flashings, then installation of new roofing underlayment, flashings, and new roofing materials, with no structural or framing changes being done.
2. Definition of Window or Door Replacement Permit: Removal of existing door or window, then installation of a new window or door into the existing rough framed opening with no structural or framing changes being done.

Permit Fee Amendment: The Maximum Building Permit Fee for Roofing Replacement Permits and Window and Door Replacement Permits shall be \$300.00, or use the Permit Fee calculated by our Fee Valuation Tables for projects that may have a lesser value than the maximum. All other Administration Fees, Local City and Town Fees, and Tax Fees still apply.

Todd Carr, Building Official

A handwritten signature in black ink that reads 'Todd Carr'.

Routt County Regional Building Department

Routt County Regional Building Department

136 Sixth Street, PO Box 773840 Steamboat Springs, CO 80477 PH: 970-870-5566 Fax 970-870-5489 Email: Building@co.routt.co.us



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Permit Fee and Plan Review Fee Refund Policy

March 12, 2019

Refunds for withdrawn projects may be considered by the Building Official as follows:

- 1. Permit Fee Refunds Prior to Issuance:** The Building Official may authorize refunding up to 80 percent of the permit fee paid when the Permit has not been Issued and no work has been started on the project.
- 2. Permit Fee Refunds After Issuance:** The Building Official shall not authorize the refunding of any Permit Fee paid except upon written application filed by the original permittee not later than 180 days after the date of Permit Issuance, upon review of the written request for the refund the Building Official will determine if the applicant is eligible for a refund. The Building Official may authorize refunding up to 80 percent of the Permit Fee paid.
- 3. Plan Review Fee Refunds:** The Building Official may authorize refunding up to 80 percent of the Plan Review Fee paid upon receiving written request for the refund from the Permit Applicant and no Staff time has been expended reviewing the plans and permit application.

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Colorado and Routt County Solar Permit Fee Notice

Colorado HB1199, better known as the “Fair Permit Act”, enacted on July 1, 2011, placed limits on fees for permits for the installation of solar energy devices. This law limits fees for “an active solar electric or solar thermal device or system” to \$500.00 for a residential installation and \$1000.00 for a non-residential systems. Local use and excise taxes are not limited by HB1199.

Quite often solar installations are more complicated than just installing the panels and associated wiring, piping, controls and exchangers. Solar installations can be either free standing or mounted on existing buildings.

Free standing solar installation permits would be subject to the limitations of HB1199.

Installations on existing buildings may require structural modifications. Where structural modifications to existing buildings are required, solar installations will be considered in two distinct parts. We will consider a permit for structural modification work that supports the solar energy devices separately from the solar equipment permit. Normal fees based on valuation of materials and labor for the modification will apply to the permit for the building. The permit for photo voltaic systems or for solar thermal systems and equipment will be based on valuation of materials and labor up to the limitations of HB1199.

The building permit and plan check fees will be the same in all jurisdictions served by the RCBD.

Considering the Colorado statute limitation of \$500.00 for **residential** solar installations, the final analysis of this policy reveals that any residential solar installation will be charged a maximum building permit and plan review fee of \$370.00 (permit fee \$224.25 and plan check \$145.75). Based on location, the jurisdiction(s) permit fees will be: Town of Hayden is 15% of the building permit fee (max \$33.72), Town of Oak Creek is \$50.00 planning fee and Unincorporated Routt County is the \$50.00 County Planning Fee.

Considering the limitations of HB1199, a **commercial** solar installation pay a maximum building permit and plan check fee of \$870.00 (permit fee \$527.27 and plan check of \$342.73). Based on location, the jurisdiction(s) permit fees will be: Town of Hayden is 15% of the building permit fee (max \$79.09), Town of Oak Creek is \$50.00 planning fee and Unincorporated Routt County is the \$50.00 County Planning Fee.

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Electric Vehicle Car Charging Stations Plan Review & Permit Fee Policy

Date: 06/01/2021

Subject: RCRBD Fee Policy on Electric Vehicle Charging Stations

The Routt County Building Department has implemented the below policy to reduce Building Permit Plan Review and Permit fees on Electric Vehicle Charging Stations when the Applicant/Owner/Contractor adhere to the below requirements related to plan submittals and inspection scheduling.

Electrical Vehicle Charging Station Permitting and Submittal Requirements:

1. Building/Electrical Permit Application are Required: A Licensed Colorado Electrical and Structural Engineer must provide designs and stamp the plans to be an accepted application for vehicle charging stations.

- Site Plan required showing the location of the Electrical Vehicle Charging Station(s) location on the site, include parking locations and striping per space and ADA parking to be provided per IBC Table 1106.1. Please also reach out to the applicable Planning Department if existing parking spaces are to be used for vehicle charging station in advance of permit submittal.
- Electrical Site/Utility Plan: Show location of underground conduit(s) from power source to vehicle charging station.
- One Line Electrical Diagram/Electrical Conduit Layout Plan/ Conduit Schedule/Supercharger Grounding Detail.
- Concrete Pad Structural Design Stamped by a Colorado Licensed Engineer: Applicants to provide a Plan View and Section View of the concrete pad to be installed, include rebar location, size and spacing on the drawings, and include location of mounting studs or bolts on the plan view to be used to fasten the vehicle charging station to the pad.
- Include Vehicle Charging Station manufacture specifications/manual with the application.
- Required Vehicle Bollards: Please provide the location of the vehicle bollard(s) to be installed on the site plan, and a section view of the design and construction of the bollard.
- Plan Review Time-Frame: 5 Working Days

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Permit Fee Policy on Electrical Vehicle Charging Stations:

1. Building Department Electrical Permit Fee is \$125.00
2. Building Department Plan Review and Administration Fee: \$100.00
3. All other Department Review and Permit Fees, and Tax Fees will follow Jurisdictional Requirements.

Sincerely,



Todd Carr, Building Official
Routt County Building Department