

PROUDLY SERVING RURAL ROUTT COUNTY

CITY OF STEAMBOAT SPRINGS • TOWN OF OAK CREEK • TOWN OF YAMPA • TOWN OF HAYDEN • ROUTT COUNTY SCHOOL DISTRICTS

Community Development January 2021 Newsletter

January 2021 Permit Reports

Our Permit Reports are attached to this Newsletter, you can also view weekly and monthly reports online on the Routt County Regional Building Department website, or use the below link to get there.
<http://www.co.routt.co.us/606/Permit-Reports>

Closing out Permits and Calling for Final Inspections

The Building Department would like to remind all Contractors or Permit Applicants that you must call in for Final Inspections on every single type of permit we provide and Issue, as this is the only way to officially close out a permit. Every January we take time review all permits that were issued in the past three years to see if they have been closed out, or still need final inspections. This year we had quite a few permits that still needed final inspections to be officially closed out, so we have sent out these emails and reminders to all of you.

We wanted to take time to remind all Contractors and Permit Applicants to make sure they call for Final Inspections on every permit that is issued, including demolition, grade & fill, building, mechanical, plumbing, and electrical permits. By doing this we can official close out these permits and ensure all other Departments have approved as well, leaving a clean code compliant building for any future owners, and to avoid code compliant work later on as well. Thanks in advance for your time in calling in final inspections.

January Construction Highlights

The month if January Revenue was primarily based upon Plan Review Fees, which came to \$92,000, while Building Permit Fees were at \$32,000. The high amount of Plan Review Fees was generated due to a mass volume of permit submittals in the door the last week of December to beat the Code Cycle change, so some of this Revenue would have otherwise been collected later in the year in February or March under normal conditions. We received 35 Permits for new single-family homes in the last week of December; 21 permits in the City of Steamboat Springs, and 13 out in Routt County surrounding areas. Our Inspections have remained busy for January, we performed a total of 780 inspections this January, which is a little above normal for this time of year.

CityView Land Management Software Update

Routt County and City of Steamboat Springs Departments are not both working on Validation Testing of our new Community Development Software. This is creating a lot of extra work for many of us throughout our Community Development Departments right now, and this testing work will continue throughout the month of February and into the better part of March as well. At the same time this is exciting for all us involved in this project as we edge closer to the finish line and a GoLive Date.

Our goal is to provide the Public with strong support through the transition into the new software that will replace View Permit, to help make the transition smooth and painless for all our Professionals and Contractors. We have an RFP out currently for a Public Outreach/Software Support Technician position that will provide an extended level of service to the public during our transition to CityView Software. This position will provide training, on-call services, and online support to all of you who will be using the public side of the software. Our success internally can only happen if we also provide the public support so you are successful externally with the new software. We want to ensure you understand how to not only provide a proper submittal during an application process, but we want you to know how to manage your submittals and projects from the point you submit a Community Development Application, through transitioning into a Building Permit, and all the way through to Final Inspections and Certificate of Occupancy. The software has great features available for all of you, so our goal is to make you subject matter experts and use the software to its fullest capability, and move you away from calling and emailing us for services that can be done through the software with a few clicks on your devices.

GoLive date is still out in the future, as we have experienced delays on both sides due workload and CoVid. Currently our projected GoLive Date is looking like May or June of CY2021.

Please feel free to refer or review our current RFP for the Public Outreach/Software Support Technician position we are currently seeking, this is open until 02/19/2021. If you know anyone interested with qualifications an experience, please share this link with them, we appreciate your support.

<http://co-routtcounty.civicplus.com/bids.aspx?bidID=351>

2018 Building Code Adoption

The Building Department would like to remind our design professionals and contractors that we are here to support you the Code Adoption change. Please do not hesitate to reach out with any questions as your working on your designs, were always glad to meet on a preliminary basis to solve problems up front and avoid conflicts and delays later on.

IBC Seismic Design Category C Change and Policy: The Building Department was fortunate enough to receive some feedback and support from Charlie Roos with Anthem Engineering on adding additional language that can be incorporated our current Policy that will provided Engineers with design parameters for the SDS and SD1 values as it relates to the Risk Factor for commercial buildings. The intent of setting these parameters and values is to help support Structural Engineers in designing buildings within the spirit of our Locally Approved Code Adoption designating a standard Seismic Design Category C throughout all of Routt County, to avoid conflicts in what data would otherwise be provided through ASCE 7-16 USGS Seismic Design Data Map found at <https://seismicmaps.org/>.

We are in the final stages or reviewing the new language, and hope to have this sent out soon in the first part of February to replace our current Policy on this subject.

MINI RECAP SHEET

The following is the January 2021 report for the Routt County Regional Building Department with all the statistics, financial and expense activity.

YEAR TO DATE 2021 CONSTRUCTION VALUATION	\$21,262,089.76
YEAR TO DATE 2020 CONSTRUCTION VALUATION	\$5,841,072.00

Current Month- 2021 REVENUES: (USE TAX NOT INCLUDED)	\$125,983.63
Current month - 2020 REVENUES: (USE TAX NOT INCLUDED)	\$19,387.35

YEAR TO DATE - 2021 REVENUES	\$125,983.63
YEAR TO DATE - 2020 REVENUES	\$19,387.35

Any questions regarding these reports should be directed to Malea Michael-Ferrier at mmichael-ferrier@co.routt.co.us

EXPENDITURES	BUDGET AMOUNT 2021	ACTUAL USED												AMOUNT USED	BUDGET BALANCE	% USED
		1st quarter			2nd quarter			3rd quarter			4th quarter					
		JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC			
PERSONNEL																
ADMIN SALARY	125,990.00	10,364.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,364.34	115,625.66	8.2%
STAFF SALARIES	561,750.00	46,361.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46,361.84	515,388.16	8.3%
OVERTME	6,000.00	262.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	262.96	5,737.04	4.4%
MEDICAL INS	136,980.00	11,617.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,617.68	125,362.32	8.5%
FICA	53,070.00	4,192.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,192.18	48,877.82	7.9%
LIFE/DISABILITY	3,000.00	211.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	211.48	2,788.52	7.0%
RETIREMENT	41,260.00	3,106.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,106.56	38,153.44	7.5%
WORKERS COMP	450.00	450.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	450.00	0.00	100.0%
TOTAL PERSONNEL	928,500.00	76,567.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	76,567.04	851,932.96	8.2%
OPERATING																
ADVERTISING	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	0.0%
CONTINUED EDU	1,800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,800.00	0.0%
DUES & MEMB	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.0%
INSURANCE- CAP	9,250.00	11,171.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,171.00	-1,921.00	120.8%
OVERHEAD	342,390.00	28,532.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28,532.00	313,858.00	8.3%
POSTAGE & SHIPPIN	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	0.0%
PRINTING	400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	0.0%
PUBLICATIONS & SU	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.0%
PROF SERVICES	7,800.00	2,937.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,937.50	4,862.50	37.7%
SUPPLIES	1,000.00	97.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	97.19	902.81	9.7%
PHONE - BASIC	1,200.00	75.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00	1,125.00	6.3%
PHONE - CELL	5,290.00	200.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.05	5,089.95	3.8%
TRAVEL_LODGING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
TRAVEL_MEALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
MOTORPOOL	40,000.00	3,333.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,333.33	36,666.67	8.3%
TRANSPORTAION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
CITY VIEW- SB	88,005.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	88,005.00	0.0%
SOFTWARE	10,490.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,490.00	0.0%
CITY VIEW TRAINING	18,055.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,055.00	0.0%
TOTAL OPERATING	527,980.00	46,346.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46,346.07	481,633.93	8.8%
BUDGETED EXPENDITURES	1,456,480.00	122,913.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	122,913.11	1,333,566.89	8.4%

SINCE THE MONTH END REPORT IS DONE BEFORE ACCOUNTING CLOSES THEIR BOOKS FOR THE MONTH, THE CURRENT MONTHS EXPENSES ARE APPROXIMATE.
THE PREVIOUS MONTHS EXPENSES ARE FINALIZED AT THE END OF THE NEXT MONTH: IE FEB REPORT WILL HAVE FINALIZED JAN EXPENSES & APPROXIMATE FEB FIGURES

ROUTT COUNTY REGIONAL BUILDING DEPARTMENT FINANCIAL REPORT

ALL FIGURES ARE ACCUMULATED TO-DATE AMOUNTS

TOTAL REVENUES (YTD)	\$125,983.63
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TOTAL BUDGET EXPENDITURES	\$122,913.11
PERCENTAGE OF BUDGET USED	8.4%

COUNTY USE TAX COLLECTIONS	\$36,469.47
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CITY SCHOOL TAX COLLECTIONS (YTD)	\$6,865.48
CITY USE TAX COLLECTIONS (YTD)	\$54,923.81
CITY EXCISE TAX COLLECTIONS (YTD)	\$41,560.05
CITY PERMIT REVIEW FEE (YTD)	\$7,265.00
FIRE DEPARTMENT FEE COLLECTIONS (YTD)	\$600.00

THIS PAGE WILL CHANGE MONTHLY AS FIGURES ARE YEAR TO DATE

MONTHLY REVENUES

January 2021

ACCOUNT	Current Month	YEAR TO DATE TOTAL
BUILDING PERMIT FEES	32,611.86	32,611.86
PLAN REVIEW FEES	92,059.27	92,059.27
MECHANICAL PERMIT FEES	357.50	357.50
PLUMBING PERMIT FEES	0.00	0.00
ELECTRICAL PERMIT FEES	955.00	955.00
CODE BOOK SALES	0.00	0.00
TOTAL COUNTY FEES	\$125,983.63	\$125,983.63

PLANNING DEPT. REVIEW FEES		350.00
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INSPECTIONS

Inspection Type	January		YTD TOTAL
	CITY SBS	COUNTY	
BUILDING	257	175	432
PLUMBING	47	66	113
MECHANICAL	61	45	106
ELECTRICAL	72	57	129
TOTAL Inspections	437	343	780

MISC PERMITS ISSUED

PERMIT TYPE	JAN	YTD TOTAL
PLUMBING	40	40
MECHANICAL	30	30
ELECTRICAL	39	39
TOTAL	109	109

TYPE OF BUILDING PERMITS ISSUED

STEAMBOAT SPRINGS

NATURE OF BUILDING PERMITS

# of Permits	Jan-21		# of UNITS	TOTAL FEES	VALUATION	YTD # OF PERMITS	YTD # of UNITS	YTD FEES	YTD VALUATION	VALUE OF WORK TO BE PERMITTED
										CURRENT MONTH
NEW CONSTRUCTION										
1	SINGLE FAMILY		1	3,887.37	5,193,000.00	1	1	3,887.37	5,193,000.00	389,475.00
0	SECONDARY UNIT		0	0.00	0.00	0	0	0.00	0.00	
0	TINY HOMES		0	0.00	0.00	0	0	0.00	0.00	
0	MANUFACTURED HOMES		0	0.00	0.00	0	0	0.00	0.00	
0	LIVE/WORK UNITS		0	0.00	0.00	0	0	0.00	0.00	
0	DUPLEX (2 permits = one bldg)		0	0.00	0.00	0	0	0.00	0.00	
0	TRIPLEX (3 permits = one bldg)		0	0.00	0.00	0	0	0.00	0.00	
0	MULTI-FAMILY		0	0.00	0.00	0	0	0.00	0.00	
0	RESIDENTIAL GARAGE		0	0.00	0.00	0	0	0.00	0.00	
0	COMMERCIAL (New)		0	0.00	0.00	0	0	0.00	0.00	
0	INDUSTRIAL (New)		0	0.00	0.00	0	0	0.00	0.00	
0	DECONSTRUCTION		0	0.00	0.00	0	0	0.00	0.00	
0	SOLAR		0	0.00	0.00	0	0	0.00	0.00	
0	CELLULAR		0	0.00	0.00	0	0	0.00	0.00	
1	GRADE & FILL		1	65.00	1,400.00	1	1	65.00	1,400.00	1,400.00
ALTERATIONS/ADDITIONS										
8	RESIDENTIAL		8	12,285.62	1,717,408.00	8	8	12,285.62	1,717,408.00	1,135,408.00
4	ALL OTHER		4	8,452.52	977,093.00	4	4	8,452.52	977,093.00	832,689.00
14	TOTALS		14	24,690.51	7,888,901.00	14	14	24,690.51	7,888,901.00	2,358,972.00
TOTALS FOR LAST MONTH										
THIS MONTH TO DATE 2021		14	14	24,690.51	7,888,901.00					
THIS MONTH TO DATE 2020		15	14	29,278.41	3,580,355.00					
THIS MONTH TO DATE 2019		17	16	20,100.19	1,915,985.00					

TYPE OF BUILDING PERMITS ISSUED

ROUTT COUNTY (incl. Yampa, Hayden & Oak Creek)

NATURE OF BUILDING PERMITS

# of Permits	Jan-21		# of UNITS	TOTAL FEES	VALUATION	YTD # OF PERMITS	YTD # of UNITS	YTD FEES	YTD VALUATION	VALUE OF WORK TO BE PERMITTED
										CURRENT MONTH
NEW CONSTRUCTION										
8	SINGLE FAMILY		8	47,948.64	8,452,777.76	8	8	47,948.64	8,452,777.76	6,440,717.00
1	SECONDARY UNIT		1	18,643.15	3,400,000.00	1	1	18,643.15	3,400,000.00	2,900,000.00
0	TINY HOMES		0	0.00	0.00	0	0	0.00	0.00	
0	MANUFACTURED HOMES		0	0.00	0.00	0	0	0.00	0.00	
0	LIVE/WORK UNITS		0	0.00	0.00	0	0	0.00	0.00	
0	DUPLEX (2 permits = one bldg)		0	0.00	0.00	0	0	0.00	0.00	
0	TRIPLEX (3 permits = one bldg)		0	0.00	0.00	0	0	0.00	0.00	
0	MULTI-FAMILY		0	0.00	0.00	0	0	0.00	0.00	
0	RESIDENTIAL GARAGE		0	0.00	0.00	0	0	0.00	0.00	
0	COMMERCIAL (new)		0	0.00	0.00	0	0	0.00	0.00	
0	INDUSTRIAL (new)		0	0.00	0.00	0	0	0.00	0.00	
0	DECONSTRUCTION		0	0.00	0.00	0	0	0.00	0.00	
0	SOLAR		0	0.00	0.00	0	0	0.00	0.00	
1	CELLULAR		1	1,725.21	130,000.00	1	1	1,725.21	130,000.00	130,000.00
0	GRADE & FILL		0	0.00	0.00	0	0	0.00	0.00	
ALTERATIONS/ADDITIONS										
7	RESIDENTIAL		7	11,797.55	1,390,411.00	7	7	11,797.55	1,390,411.00	1,140,411.00
0	ALL OTHER		0	0.00	0.00	0	0	0.00	0.00	
17	TOTALS		17	80,114.55	13,373,188.76	17	17	80,114.55	13,373,188.76	10,611,128.00
TOTALS FOR LAST MONTH										
THIS MONTH TO DATE 2021			17	17	80,114.55	13,373,188.76				
THIS MONTH TO DATE 2020			13	13	20,155.79	2,260,717.00				
THIS MONTH TO DATE 2019			15	15	14,985.65	1,364,751.00				

PERMIT STATS FOR OAK CREEK, YAMPA & HAYDEN
January 2021

OAK CREEK						
# OF PERMITS	TYPE	FEES	VALUATION	YTD PERMITS	YTD FEES	YEAR TO DATE VALUATION
NEW CONSTRUCTION						
0	SINGLE FAMILY	\$0.00	\$0.00	0	\$0.00	\$0.00
0	MFG HOMES	\$0.00	\$0.00	0	\$0.00	\$0.00
0	TINY HOME	\$0.00	\$0.00			\$0.00
0	SOLAR	\$0.00	\$0.00	0	\$0.00	\$0.00
0	COMM/IND	\$0.00	\$0.00			
0	DECONSTRUCTION	\$0.00	\$0.00	0	\$0.00	\$0.00
0	GARAGE	\$0.00	\$0.00			
ADDITIONS/ALTERATIONS						
0	DWELLINGS	\$0.00	\$0.00	0	\$0.00	\$0.00
0	OTHER	\$0.00	\$0.00	0	\$0.00	\$0.00

YAMPA						
# OF PERMITS	TYPE	FEES	VALUATION	YTD PERMITS	YTD FEES	YEAR TO DATE VALUATION
NEW CONSTRUCTION						
0	SINGLE FAMILY	\$0.00	\$0.00	0	\$0.00	\$0.00
0	MFG HOME	\$0.00	\$0.00	0	\$0.00	\$0.00
0	TINY HOME	\$0.00	\$0.00			
0	SOLAR	\$0.00	\$0.00			
0	COMM/IND	\$0.00	\$0.00			
0	DECONSTRUCTION	\$0.00	\$0.00	0	\$0.00	\$0.00
0	GARAGE	\$0.00	\$0.00			
ADDITIONS/ALTERATIONS						
0	DWELLINGS	\$0.00	\$0.00	0	\$0.00	\$0.00
0	OTHER	\$0.00	\$0.00			

HAYDEN						
# OF PERMITS	TYPE	FEES	VALUATION	YTD PERMITS	YTD FEES	YEAR TO DATE VALUATION
NEW CONSTRUCTION						
0	SINGLE FAMILY	\$0.00	\$0.00	0	\$0.00	\$0.00
0	MFG HOMES	\$0.00	\$0.00	0	\$0.00	\$0.00
0	DUPLEX	\$0.00	\$0.00	0	\$0.00	\$0.00
0	TINY HOME	\$0.00	\$0.00			
0	SOLAR	\$0.00	\$0.00			
0	COMM/IND	\$0.00	\$0.00	0	\$0.00	\$0.00
0	DECONSTRUCTION	\$0.00	\$0.00	0	\$0.00	\$0.00
0	GARAGE	\$0.00	\$0.00	0	\$0.00	\$0.00
ADDITIONS/ALTERATIONS						
1	DWELLINGS	\$414.69	\$16,211.00	1	\$414.69	\$16,211.00
0	OTHER	\$0.00	\$0.00	0	\$0.00	\$0.00

**This page will change monthly with no separate page for each month, only current month and year to date figures*