

## State of Colorado In Lieu Of Bond For Manufactured Home 25 Years Old Or Older C.R.S. 38-29-119

This procedure is completed for manufactured homes that are 25 years old or older and ownership documents are not available or are incorrect.

- Applicant must have possession of the manufactured home.
- Manufactured home must be physically located in Colorado.

Step	What You Need To Do	Forms Needed
<b>1</b>	<p>Have the manufactured home inspected and a DR 2698 Verification of Vehicle Identification Number form completed by one of the following agencies:</p> <ul style="list-style-type: none"> <li>• Colorado Law Enforcement</li> <li>• County Assessor</li> <li>• Person registered to sell Manufactured Homes</li> <li>• County Clerk (Authorized Agent)</li> </ul> <p>➔ Inspection must not be over one (1) year old.</p>	DR 2698
<b>2</b>	<p>Request a "Colorado Title Record Search". Complete a DR 2489A Motor Vehicle Record Search Request and DR 2539 Title Information Request and Receipt form. You must attempt to contact by certified or registered mail (return receipt requested) the owner of record as indicated on the record search.</p> <p>➔ Record search cannot be over 1 year old.</p> <p><b>**NOTE**</b> A photocopy of the Verification of Vehicle Identification Number and additional documents are required to be submitted with the record search request (DR 2489A and DR 2539). Please see online instructions for additional information.</p>	<p>Validated copy of a DR 2539 and DR 2489A for each VIN.</p> <p>Fee – \$2.20 each.</p> <p>Copy of letter and certified/registered mail return receipt.</p>
<b>3</b>	<p>If the record search indicates an active lien on the manufactured home, it must be released. The lien release must be on the lienholder's letterhead (letterhead is not required if lienholder is an individual). Photo and faxed copies are accepted and must include vehicle year, make, VIN, titled owner's name(s), agent's signature, date of lien release and <u>must be signed under penalty of perjury in the second degree</u> as defined in C.R.S. 18-8-503. If an attempt is made to secure an acceptable lien release and the lienholder is not available, the following procedure must be followed:</p> <p>Lienholder is not available – filed in Colorado</p> <ul style="list-style-type: none"> <li>• A certified or registered letter must be sent to the lienholder's last known address and be returned as undeliverable. Include this letter with the title application</li> </ul> <p>Lienholder not available- Out of State Lien (Not filed in Colorado)</p> <ul style="list-style-type: none"> <li>• Contact the state of record and request a lien release. Many states will give a statement of release of lien or lien expired. This statement must be on the state's letterhead and be submitted with the title application.</li> </ul> <p><b>Without one of the above statements, a court order will be required. The in lieu of bonding procedure cannot be completed.</b></p>	<p>Acceptable Lien Release</p> <p>Copy of letter and certified/registered mail return receipt.</p> <p>USPS printout of signature acceptance</p> <p>Continued on Next Page</p>

STEP	WHAT YOU NEED TO DO	FORMS NEEDED
4	<p>Complete the Bond Statement Guide and In Lieu of Bond Affidavit, providing the following information:</p> <ul style="list-style-type: none"> <li>• The reason why bonding for ownership is required and why there is no title for the manufactured home.</li> <li>• What attempts were made to contact the owner of record to insure they have no interest in the manufactured home.</li> <li>• From whom and when purchased; purchase amount.</li> <li>• Describe the manufactured home by year, make and VIN.</li> <li>• That there are no liens against the manufactured home.</li> <li>• Must indicate whether or not it is on permanent foundation.</li> </ul>	DR 2394 and other documents proving purchase or ownership
5	<p>If the manufactured home is abandoned, the following is required:</p> <ul style="list-style-type: none"> <li>• A copy of the order or judgment for possession obtained through a civil eviction proceeding.</li> <li>• Proof of ownership of the real property where the manufactured home is located.</li> <li>• Proof of property taxes paid</li> </ul>	<p>Copy of Court Order(s).</p> <p>Copy of real property deed.</p> <p>Authentication of Paid Ad Valorem Taxes or Certificate of Taxes Due (obtained by the County Treasurer). Pursuant to C.R.S. 38-29-107. Proof of taxes paid is required on all manufactured home applications</p>
6	<p>Apply for <b>Title</b> at the county motor vehicle office in the county in which the manufactured home is located.</p> <p>Secure and Verifiable Identification is required to obtain a title and/or registration in the state of Colorado. Please see DR 2841 for acceptable identification documents</p>	<p>Items listed above.</p> <p>Title fee – \$7.20 pursuant to C.R.S. 42-6-137 (1)(a).</p>

## Motor Vehicle Requestor Release Affidavit of Intended Use

Records may be provided to a person in interest or a federal, state or local government agency carrying out its official functions, with a signed requestor release and affidavit of intended use. **C.R.S 42-1-206, C.R.S. 42-4-1804, C.R.S. 42-6-115, C.R.S. 42-6-118 C.R.S. 24-72-204 (Driver Privacy Protection Act) 18 U.S.C.§ 2721 Prohibition on Release of Personal Information from State Motor Vehicle Records**

Additional Information	Forms & Fees			
<p>A. Requesting a motor vehicle record (by VIN# or Plate#) Name Search</p> <p style="text-align: center;"><b>OR</b></p> <p>B. Providing a blanket release for search activities related to the Abandoned Vehicle Process. This release is required to be submitted annually along with a registration form for all tow or repair facilities and their agents, and law enforcement agencies and their agents who want to search vehicle information as a result of abandoned vehicle tows or vehicles abandoned at repair facilities.</p> <p><b>Law Enforcement Officers: Badge # is acceptable in lieu of Driver's License.</b></p> <p style="padding-left: 20px;">a. Law Enforcement agencies, Tow Carriers and Repair facilities wishing to participate in the abandoned vehicle process are required to complete sections 1, 2, 3a, 4 and 5</p>				
<p>All forms are available online at <a href="http://www.colorado.gov/dmv">www.colorado.gov/dmv</a>, at the Colorado State Motor Vehicle office, or at any county motor vehicle office in Colorado</p>				
<p>License plate searches are permitted with appropriate documentation for the following entities: vehicle owner, law enforcement, insurance companies, attorney and investigative agencies.</p>				
<p>A record search provides a printout of the current owner and lienholder information. A record search is used for the bond procedure, for court cases and to show proof if a record was issued for registration purposes only. To obtain vehicle record search by "owner's name" you must provide the full name and address of the person whom you are requesting information for.</p> <p>A fee of \$2.20 is paid when submitting a request for a record search.</p>	<p>DR 2489A</p> <p>\$2.20/record</p>			
<p>A title history provides a digital replication of the record of all documents submitted when titling a vehicle. Each title holder (owner) is a separate history. The record search printout is included with this request.</p> <p>A fee of \$2.20 per history is paid when submitting a request for a record history.</p>	<p>DR 2489A</p> <p>\$2.20/history</p>			
<p>A certified record may be required for court cases.</p> <p>A fee of \$0.50 per record or history is paid when submitting a request for certification of records or histories.</p>	<p>DR 2489A</p> <p>\$0.50/record or history</p>			
<p>Abandoned Vehicle: If no Colorado record found, national database search required</p> <p>A fee of \$2.20 is submitted when doing a National database search</p>	<p>DR 2489A</p> <p>\$2.20/ record</p>			
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; border: none; vertical-align: top;"> <p><b>To process by U.S.P.S. regular OR express mail, please mail to:</b>            State of Colorado            Department of Revenue            P.O. Box 173350, Room 146            Denver, CO 80217-3350</p> </td> <td style="width: 33%; border: none; vertical-align: top;"> <p><b>By Fed-Ex or UPS, etc., mail to:</b>            State of Colorado            Department of Revenue            1375 Sherman St.            P.O. Box 173350, Room 146            Denver, CO 80217-3350</p> </td> <td style="width: 33%; border: none; vertical-align: top;"> <p><b>Walk-In Requests Only:</b>            Department of Revenue            Vehicle Services Unit            1881 Pierce Street            Lakewood, CO 80214</p> </td> </tr> </table>		<p><b>To process by U.S.P.S. regular OR express mail, please mail to:</b>            State of Colorado            Department of Revenue            P.O. Box 173350, Room 146            Denver, CO 80217-3350</p>	<p><b>By Fed-Ex or UPS, etc., mail to:</b>            State of Colorado            Department of Revenue            1375 Sherman St.            P.O. Box 173350, Room 146            Denver, CO 80217-3350</p>	<p><b>Walk-In Requests Only:</b>            Department of Revenue            Vehicle Services Unit            1881 Pierce Street            Lakewood, CO 80214</p>
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<p><b>Please contact the Title and Registration Section with any questions at 303-205-5608.</b></p>				
<p>If your application has been rejected and you need to resubmit, return all previously submitted documents along with the additional information required with <b>no additional payment.</b></p>				

# Motor Vehicle Requestor Release Affidavit of Intended Use

To purchase a record other than your own, you must declare your intended use of that record, paraphrased below in Section 3, or you must have the signature of the person in interest authorizing you to inspect the record. If you are acting as an authorized user, you must identify the company or entity on whose behalf you are requesting the record.

This application is subject to approval and additional information / documentation may be required. §42-1-206 C.R.S

Date: \_\_\_\_\_

Section 1			
Name of Person and/or Agency Requesting Information			
Name			
Address			
City	State	ZIP	

Section 2 - Name Search			
First Name	Last Name	Middle Initial	
Address			
City	County	State	ZIP

OR Vehicle Search												
Vehicle Identification Number (VIN)												
Year	Make	Body	Title (if available) or License Plate #									

**Section 3** (If no box is checked in section 3, applicant must check applicable box in section 3a)

- Attached is a written consent of the person whose record is being requested using a **Power of Attorney or Letter of Authorization from the vehicle owner of record.**
- This is my record.

**Section 3a - Information may be used only for the following approved, permissible, use: (must check 1 box only)**

- For use by any government agency, including any court or law enforcement agency, in carrying out its functions, or any private person or entity acting on behalf of a Federal, State, or Local Government agency in carrying out its functions;
- An agency charged with driver/motor vehicle safety or theft including: motor vehicle product alterations, recalls, advisories, motor vehicle performance monitoring, motor vehicle parts/dealers, motor vehicle market research or surveys, removal of non-owner records from original records of motor vehicle manufacturers
- A business that conducts research activities, and for use in producing statistical reports, so long as the personal information is not published, re-disclosed, or used to contact the parties in interest
- In connection with a civil, criminal, administrative, or arbitral proceeding in any court or before a self-regulatory body, including process service, investigation, execution of judgment or pursuant to a court order
- An insurer or insurance support agency in connection with claims, investigations, anti-fraud activities, rating, or underwriting
- To provide notice to owners of towed or impounded vehicles. Copy of tow ticket is required.
- Research activity to verify if record is "Junk", "Salvage", or "Rebuilt from Salvage". Copy of ownership document is required.
- Bonding for Colorado title or Application for Assigned ID. **Copy of a DR 2704 Certified VIN Inspection are required**
- By a business that will use the information to verify the accuracy of information submitted by individuals for the purpose of preventing fraud, pursuing legal remedies against, or recovering a debt or security interest.
- By an insurer, or a salvage pool that is licensed as a Colorado used motor vehicle dealer, that is subject to an insurance claim or being possessed by a salvage pool.

**Section 4 - Additional Information (check if Applicable)**

- Attorney Bar Number \_\_\_\_\_
- Licensed Private Investigator & Investigative Agency or security Service License Number \_\_\_\_\_ State \_\_\_\_\_ Expires On \_\_\_\_\_
- Process Server **Copy of the front page of Summons must be attached**
- Court Order **Copy of the front page of Court Order must be attached**
- Insurance Company \_\_\_\_\_ Claim Number \_\_\_\_\_
- Automobile Dealer/Auction License Number \_\_\_\_\_
- Tow Carrier or Repair Facility Company Name \_\_\_\_\_ PUC T Number \_\_\_\_\_
- Law Enforcement Agency \_\_\_\_\_

**Section 5**

**Under Penalty of Perjury, I attest that I shall not obtain, re-sell, transfer, or use the information in any manner prohibited by law. I understand that motor vehicle records that are obtained, resold, or transferred for purposes prohibited by law may subject me to civil penalties under federal and state law.**

Print Name	Driver's License Number	Badge Number	State
Signature			Date

## Motor Vehicle Requestor Release Affidavit of Intended Use

Vehicle Identification Number (VIN)																																
Year		Make		Body				Title (if available) or License Plate #																								

**Type of Record Data/ Information (Mandatory, unless bonding for title)**  
 Disclose what data/ information is to be included in the record search. Information released will be limited to data/ information that is permitted by Federal and State laws.

I certify, under penalty of perjury in the second degree, that the above facts are true and correct to the best of my knowledge.

Signature	Date
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## Motor Vehicle Requestor Release Affidavit of Intended Use

Check all that apply	Type of Request	Quantity	Price	Amount
	Record Search		\$2.20	
	Title History		\$2.20	
	Certification of Records		\$0.50	
	National Database Search		\$2.20	
Subtotal LIAB 5750		TOTAL	(999)	

The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.

**No refunds will be granted. Make check or money order payable to: Colorado Department of Revenue**

## Bond Statement Guide & In Lieu of Bond Affidavit

C.R.S. 38-29-119, 42-6-115

**Statement Guide is for:**

- Title or Salvage Title Established by Surety Bond (refer to DR 2922);
- In Lieu of Bond for Motor Vehicle 25 Years Old or Older (refer to DR 2462)
- In Lieu of Bond for Manufactured Home 25 Years Old or Older (refer to DR 2463)

Vehicle Description									
Vehicle Identification Number (VIN) <input style="width: 100%; height: 15px;" type="text"/>								Fuel Type*: *If electric, is it plug-in electric? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Year	Make	Body	Model	Color	CWT	Off-Highway Vehicle <input type="checkbox"/> Yes <input type="checkbox"/> No	Snowmobile <input type="checkbox"/> Yes <input type="checkbox"/> No		
Dealer #	Date Purchased		Commercial Use <input type="checkbox"/> Yes <input type="checkbox"/> No	MSRP	Size (W x L)	Bus Cap. <input type="checkbox"/> Adult <input type="checkbox"/> Juvenile			
Applicant's Name									
Address									
City						State		ZIP	
Reason Title Not Available									
<i>If more space is needed, please continue on back.</i>									
Vehicle purchased from:				Notarized Bill of Sale Attached <input type="checkbox"/> Yes <input type="checkbox"/> No		Date Purchased		Price	
State your efforts to have the <b>SELLER</b> establish title:									
State your attempts to contact <b>OWNER OF RECORD</b> to insure they have no interest in the vehicle:									
Present condition of the vehicle <input type="checkbox"/> Roadworthy <input type="checkbox"/> Not Roadworthy					Are there any LIENS against this vehicle? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Name of Lienholder									
<b><i>I certify, under penalty of perjury in the second degree that all documents submitted in this title application are true and accurate to the best of my knowledge and that I understand that if any person suffers any loss or damage by reason of the filing of this certificate of title as provided in C.R.S. Title 42, Section 6, they shall have the right of action against myself as the Applicant.</i></b>									
Signature								Date	

## Bond Statement Guide & In Lieu of Bond Affidavit

C.R.S. 38-29-119, 42-6-115

Name			
Vehicle Identification Number	Year	Make	Title Number
Statement			
<i>I certify, under penalty of perjury in the second degree, that the above statements are true and accurate to the best of my knowledge.</i>			
Signature			Date