

State of Colorado

Title Or Salvage Title Established By Surety Bond

C.R.S. 38-29-119, 42-5-204, 42-6-102 (16), (17) (a), 42-6-115

The bonding procedure is completed when ownership documents are not available or are incorrect.

- Applicant must have possession of the motor vehicle/manufactured home.
- Motor vehicle/manufactured home must be physically located in Colorado.

STEP	WHAT YOU NEED TO DO	FORMS NEEDED
1	<p>Have the motor vehicle inspected and a Certified VIN Inspection form, DR 2704, completed by a P.O.S.T. certified inspector. Your local county motor vehicle office can refer you to a P.O.S.T. certified inspector in your area.</p> <p style="padding-left: 40px;">➔ Inspection must not be over one (1) year old</p> <p>Manufactured homes are exempt from providing a Certified VIN inspection. Verification of VIN, (DR 2698) must be completed.</p>	<p>DR 2704</p> <p>Inspection Fee - \$50.00.</p> <p>Cash or check only</p> <p>DR 2698</p>
2	<p>Complete a (DR 2489A) Motor Vehicle Requestor Release Affidavit of Intended Use</p> <ul style="list-style-type: none"> • All out of state motor vehicles also need a title and a lien record search from the state they are from in addition to the Colorado Record Search. • You must attempt to contact by certified or registered mail (return receipt requested) the owner of record as indicated on the record search <p style="padding-left: 40px;">➔ Inspection must not be over one (1) year old.</p> <p>➔ Inspection must not be over one (1) year old.</p> <p>Manufactured home –</p> <ul style="list-style-type: none"> • You must attempt to contact by certified or registered mail (return receipt requested) the owner of record, as indicated on the record search <p>**NOTE** A photocopy of the Certified VIN Inspection, (DR 2704), and additional documents are required to be submitted with the (DR 2489A) Motor Vehicle Requestor Release Affidavit of Intended Use.</p>	<p>Validated copy of a DR 2489A for each VIN</p> <p>Fee - \$2.20</p> <p>Copy of letter and certified/registered mail return receipt (PS 3811 green card)</p>
3	<p>If the record search indicates an active lien on the motor vehicle or manufactured home:</p> <ul style="list-style-type: none"> • Lien MUST be released • Lien release must be on lienholder's letterhead <ul style="list-style-type: none"> • Not required if lienholder is an individual • Photo and FAXed copies of lien release are acceptable • Lien release must include <ul style="list-style-type: none"> • Vehicle year, make and VIN • Title owner's name • Agent's signature • Date of lien release • Signed under penalty of perjury in the second degree as defined in C.R.S. 18-8-503 • If an attempt is made to secure an acceptable lien release and the lienholder is not available, the following procedure MUST be followed: <ul style="list-style-type: none"> • Lienholder is not available – filed in Colorado <ul style="list-style-type: none"> • A certified or registered letter must be sent to the lienholder's last known address and be returned as undeliverable • A bond must be posted for AMOUNT of the lien or TWICE the actual value of the manufactured home as determined by the County Assessor's records <p>Without one of the above statements, the Title or Salvage Title Established by Surety Bond procedure cannot be completed and a court order will be required.</p> <ul style="list-style-type: none"> • The court order MUST identify the motor vehicle/manufactured home by year, make & VIN 	<p>Acceptable Lien Release</p> <p>Copy of letter and certified/registered mail return receipt (PS3811 green card)</p> <p>USPS printout of signature acceptance</p>

<p>4</p>	<p>If the manufactured home is abandoned, the following information MUST be provided, pursuant to C.R.S. 38-29-119:</p> <ul style="list-style-type: none"> • Copy of the court order or judgment for possession obtained through a civil proceeding <ul style="list-style-type: none"> • Court order or judgment must <ul style="list-style-type: none"> • Identify manufactured home by year, make and VIN • Proof of ownership of the real property on which the manufactured home is located • Proof of property taxes paid <p>**NOTE** Step 4 only applies to manufactured homes. Step 4 does not apply to motor vehicles</p>	<p>Copy of court order(s)</p> <p>Copy of the real property deed</p> <p>Authentication of Paid Ad Valorem Taxes, or Certificate of Taxes Due (obtained from the County Treasurer), pursuant to C.R.S. 38-29-107.</p> <p>Proof of taxes paid is required on all manufactured home bond applications.</p>
<p>5</p>	<p>For the purpose of purchasing a surety bond or evidence of a savings account, deposit, or certificate of deposit meeting the requirements of section 11-35-101, C.R.S. (see step 5), establish the reasonable value of the vehicle determined by one of the following:</p> <ul style="list-style-type: none"> • Price guide books <ul style="list-style-type: none"> • If the motor vehicle is newer than seven (7) years old • Computerized valuation services • Licensed Colorado automotive dealer <ul style="list-style-type: none"> • If not on dealer's letterhead, must be notarized or signed under penalty of perjury • MUST include Dealer's license number • MUST be signed and dated • Dealership may perform its own appraisal when bonding for title in their name • Certified appraisal <p>Appraisal must be</p> <ul style="list-style-type: none"> • <u>MUST be for the current condition of the motor vehicle at the time of titling</u> 	<p>ALL motor vehicle appraisals MUST identify the vehicle, by year, make and VIN</p>
	<p>Manufactured home values MUST be established using the actual value determined by the County Assessor's records, pursuant to C.R.S. 38-29-119.</p> <ul style="list-style-type: none"> • Records must identify manufactured home by year, make and VIN 	<p>Copy of County Assessor's records</p>
<p>6</p>	<p>Furnish evidence of a savings account, deposit, or certificate of deposit meeting the requirements of section 11-35-101, C.R.S., or a good and sufficient bond with a corporate surety not less than twice the reasonable value of the vehicle. The savings account, deposit, certificate of deposit, or surety bond must indicate the year, make and VIN of the vehicle</p>	<p>Account Deposit Certificate or signed Bond. Indicate year, make and VIN of vehicle</p>
<p>7</p>	<p>Complete the Bond Statement Guide & In Lieu of Bond Affidavit, (DR 2394), providing the following information:</p> <ul style="list-style-type: none"> • Why bonding for ownership is required Account Deposit Certificate or signed Bond. Indicate year, make and VIN of vehicle • What attempts were made to contact the owner of record to insure they have no interest • From whom and when purchased and amount paid • Efforts to have the seller establish title • Motor vehicle's/manufactured home's year, make and VIN • Whether or not there are liens against the motor vehicle/manufactured home • Whether or not the vehicle is road worthy • Whether or not the manufactured home is on a permanent foundation 	<p>DR 2394</p>

<p>8</p>	<p>Motor Vehicle has been or is now "salvage"</p> <ul style="list-style-type: none"> • Have the motor vehicle inspected by a P.O.S.T. certified inspector and a Certified VIN Inspection, (DR 2704) completed. Your local county motor vehicle office can refer you to a P.O.S.T. certified inspector in your area. <p>➔ Inspection must not be over one (1) year old</p> <p>If the DR 2704 indicates that the motor vehicle is roadworthy, applicant will:</p> <ul style="list-style-type: none"> • Apply for title by following the Title Established by Salvage Title Checklist, (DR 2415) <ul style="list-style-type: none"> • Complete the Salvage Title Statement of Fact, (DR 2424) <ul style="list-style-type: none"> • MUST state that <ul style="list-style-type: none"> • The motor vehicle was purchased without proper ownership document • No repairs were needed • Bond is required for title <p>If the (DR 2704) indicates that the motor vehicle is not roadworthy, applicant will:</p> <ul style="list-style-type: none"> • Apply for salvage title using the Application for Salvage Title, (DR 2410) or • Apply for Title by repairing the motor vehicle <ul style="list-style-type: none"> • Follow the Title Established by Salvage Title checklist, (DR 2415) • Complete the Salvage Title Statement of Fact, (DR 2424) <ul style="list-style-type: none"> • MUST state <ul style="list-style-type: none"> • What repairs were completed to make the motor vehicle roadworthy • Obtain a new Certified VIN inspection, (DR 2704) <p>If the record search indicates the motor vehicle was "Previous Salvage" (Rebuilt from Salvage), the applicant shall</p> <ul style="list-style-type: none"> • Request a salvage history by <ul style="list-style-type: none"> • Submitting a Motor Vehicle Requestor Release Affidavit of Intended Use (DR 2489A) • Include a photocopy of the (DR 2704) • Include a Statement of Fact, (DR 2444) <ul style="list-style-type: none"> • Indicate cause of salvage designation • Complete a Rebuilt from Salvage Disclosure, (DR 2710) <ul style="list-style-type: none"> • If the reason for salvage is indeterminate <ul style="list-style-type: none"> • Mark the "Other" box • State that the motor vehicle was "Purchased without proper ownership documents through the bond process; unable to obtain a salvage history, reason for salvage unknown." 	<p>DR 2704 Inspection Fee - \$50.00 Cash or check only DR 2410 DR 2415 DR 2424 DR 2489A DR 2704 DR 2710 Results of the "Salvage Title History Search"</p>
<p>9</p>	<p>Apply for Title or Salvage Title at the county motor vehicle office in the county in which you live.</p> <p>Manufactured homes are title at the county motor vehicle office in the county in which the manufacture home is located.</p> <p>Secure and Verifiable Identification is required to obtain a title and/or registration in the state of Colorado. Please see (DR 2841) for acceptable identification documents.</p> <p>**NOTE** The odometer must be disclosed on a secure form for motor vehicles with model year of less than 10 years. The applicant taking title will disclose the mileage on the (DR 2173) Motor Vehicle Bill of Sale. To obtain a (DR 2173), please contact Standard Register at 1-800-877-0723.</p>	<p>Items listed above Title fee - \$7.20, pursuant to C.R.S. 42-6-137 (1)(a) DR 2841 DR 2173</p>

Motor Vehicle Requestor Release Affidavit of Intended Use

Records may be provided to a person in interest or a federal, state or local government agency carrying out its official functions, with a signed requestor release and affidavit of intended use. C.R.S 42-1-206, C.R.S. 42-4-1804, C.R.S. 42-6-115, C.R.S. 42-6-118 C.R.S. 24-72-204 (Driver Privacy Protection Act) 18 U.S.C.§ 2721 Prohibition on Release of Personal Information from State Motor Vehicle Records

Additional Information	Forms & Fees
<p>A. Requesting a motor vehicle record (by VIN# or Plate#) Name Search</p> <p style="text-align: center;">OR</p> <p>B. Providing a blanket release for search activities related to the Abandoned Vehicle Process. This release is required to be submitted annually along with a registration form for all tow or repair facilities and their agents, and law enforcement agencies and their agents who want to search vehicle information as a result of abandoned vehicle tows or vehicles abandoned at repair facilities.</p> <p>Law Enforcement Officers: Badge # is acceptable in lieu of Driver's License.</p> <p style="padding-left: 40px;">a. Law Enforcement agencies, Tow Carriers and Repair facilities wishing to participate in the abandoned vehicle process are required to complete sections 1, 2, 3a, 4 and 5</p>	
<p>All forms are available online at www.colorado.gov/dmv, at the Colorado State Motor Vehicle office, or at any county motor vehicle office in Colorado</p>	
<p>License plate searches are permitted with appropriate documentation for the following entities: vehicle owner, law enforcement, insurance companies, attorney and investigative agencies.</p>	
<p>A record search provides a printout of the current owner and lienholder information. A record search is used for the bond procedure, for court cases and to show proof if a record was issued for registration purposes only. To obtain vehicle record search by "owner's name" you must provide the full name and address of the person whom you are requesting information for.</p> <p>A fee of \$2.20 is paid when submitting a request for a record search.</p>	<p>DR 2489A</p> <p>\$2.20/record</p>
<p>A title history provides a digital replication of the record of all documents submitted when titling a vehicle. Each title holder (owner) is a separate history. The record search printout is included with this request.</p> <p>A fee of \$2.20 per history is paid when submitting a request for a record history.</p>	<p>DR 2489A</p> <p>\$2.20/history</p>
<p>A certified record may be required for court cases.</p> <p>A fee of \$0.50 per record or history is paid when submitting a request for certification of records or histories.</p>	<p>DR 2489A</p> <p>\$0.50/record or history</p>
<p>Abandoned Vehicle: If no Colorado record found, national database search required</p> <p>A fee of \$2.20 is submitted when doing a National database search</p>	<p>DR 2489A</p> <p>\$2.20/ record</p>
<p>To process by U.S.P.S. regular OR express mail, please mail to: State of Colorado Department of Revenue P.O. Box 173350, Room 146 Denver, CO 80217-3350</p>	<p>By Fed-Ex or UPS, etc., mail to: State of Colorado Department of Revenue 1375 Sherman St. P.O. Box 173350, Room 146 Denver, CO 80217-3350</p>
<p>Walk-In Requests Only: Department of Revenue Vehicle Services Unit 1881 Pierce Street Lakewood, CO 80214</p>	
<p>Please contact the Title and Registration Section with any questions at 303-205-5608.</p>	
<p>If your application has been rejected and you need to resubmit, return all previously submitted documents along with the additional information required with no additional payment.</p>	

Motor Vehicle Requestor Release Affidavit of Intended Use

Section 1		
Name of Person and/or Agency Requesting Information		
Name		
Address		
City	State	ZIP

To purchase a record other than your own, you must declare your intended use of that record, paraphrased below in Section 3, or you must have the signature of the person in interest authorizing you to inspect the record. If you are acting as an authorized user, you must identify the company or entity on whose behalf you are requesting the record.

This application is subject to approval and additional information / documentation may be required. §42-1-206 C.R.S

Date: _____

Section 2 - Name Search			
First Name	Last Name	Middle Initial	
Address			
City	County	State	ZIP

OR Vehicle Search												
Vehicle Identification Number (VIN)												
Year	Make	Body	Title (if available) or License Plate #									

Section 3 (If no box is checked in section 3, applicant must check applicable box in section 3a)

Attached is a written consent of the person whose record is being requested using a **Power of Attorney or Letter of Authorization from the vehicle owner of record.**

This is my record.

Section 3a - Information may be used only for the following approved, permissible, use: (must check 1 box only)

For use by any government agency, including any court or law enforcement agency, in carrying out its functions, or any private person or entity acting on behalf of a Federal, State, or Local Government agency in carrying out its functions;

An agency charged with driver/motor vehicle safety or theft including: motor vehicle product alterations, recalls, advisories, motor vehicle performance monitoring, motor vehicle parts/dealers, motor vehicle market research or surveys, removal of non-owner records from original records of motor vehicle manufacturers

A business that conducts research activities, and for use in producing statistical reports, so long as the personal information is not published, re-disclosed, or used to contact the parties in interest

In connection with a civil, criminal, administrative, or arbitral proceeding in any court or before a self-regulatory body, including process service, investigation, execution of judgment or pursuant to a court order

An insurer or insurance support agency in connection with claims, investigations, anti-fraud activities, rating, or underwriting

To provide notice to owners of towed or impounded vehicles. Copy of tow ticket is required.

Research activity to verify if record is "Junk", "Salvage", or "Rebuilt from Salvage". Copy of ownership document is required.

Bonding for Colorado title or Application for Assigned ID. **Copy of a DR 2704 Certified VIN Inspection are required**

By a business that will use the information to verify the accuracy of information submitted by individuals for the purpose of preventing fraud, pursuing legal remedies against, or recovering a debt or security interest.

By an insurer, or a salvage pool that is licensed as a Colorado used motor vehicle dealer, that is subject to an insurance claim or being possessed by a salvage pool.

Section 4 - Additional Information (check if Applicable)

Attorney Bar Number _____

Licensed Private Investigator & Investigative Agency or security Service License Number _____ State _____ Expires On _____

Process Server **Copy of the front page of Summons must be attached**

Court Order **Copy of the front page of Court Order must be attached**

Insurance Company _____ Claim Number _____

Automobile Dealer/Auction License Number _____

Tow Carrier or Repair Facility Company Name _____ PUC T Number _____

Law Enforcement Agency _____

Section 5
 Under Penalty of Perjury, I attest that I shall not obtain, re-sell, transfer, or use the information in any manner prohibited by law. I understand that motor vehicle records that are obtained, resold, or transferred for purposes prohibited by law may subject me to civil penalties under federal and state law.

Print Name	Driver's License Number	Badge Number	State
Signature			Date

Motor Vehicle Requestor Release Affidavit of Intended Use

Vehicle Identification Number (VIN)																			
Year	Make	Body	Title (if available) or License Plate #																

Type of Record Data/ Information (Mandatory, unless bonding for title)

Disclose what data/ information is to be included in the record search. Information released will be limited to data/ information that is permitted by Federal and State laws.

I certify, under penalty of perjury in the second degree, that the above facts are true and correct to the best of my knowledge.

Signature	Date
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Motor Vehicle Requestor Release Affidavit of Intended Use

Check all that apply	Type of Request	Quantity	Price	Amount
	Record Search		\$2.20	
	Title History		\$2.20	
	Certification of Records		\$0.50	
	National Database Search		\$2.20	
Subtotal LIAB 5750		TOTAL	(999)	

The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.

No refunds will be granted. Make check or money order payable to: Colorado Department of Revenue

Secure and Verifiable ID

Secure and Verifiable ID is required to obtain:

- New Titles
- Duplicate Titles (original title issued on or after 07/01/2006)
- New Registrations
- New Temporary Registration Permits
- New Placards

The following types of identification are Secure and Verifiable:

- Any Colorado Driver License, Colorado Driver Permit or Colorado Identification Card, current or expired one year or less. (Valid temporary paper license with invalid Colorado Driver's License, Colorado Driver's Permit, or Colorado Identification Card, expired one year or less is acceptable - includes documents issued under CO-RCSA SB13-251)
- Out-of-state issued photo driver's license or photo identification card, photo driver's permit current or expired one year or less.
- U.S. Passport or U.S. Passport Card, current or expired less than 10 years.
- Valid foreign passport with I-94 or valid processed for I551 stamps. Exception: Canadian Passport may not have I-94 attached.
- Valid I-94 issued by U.S. Immigration with L1 or R1 status and a valid Canadian drivers license or valid Canadian identification card.
- Valid I551 Resident Alien/Permanent Resident card. No border crosser or USA B1/B2 Visa/BCC cards.
- Valid I688 Temporary Resident, I688B, and I766 Employment Authorization Card with intact photo.
- Valid US Military ID (active duty, dependent, retired, reserve and National Guard).
- Tribal Identification Card with intact photo. (U.S. or Canadian)
- Certificate of Naturalization with intact photo.
- Certificate of (US) Citizenship with intact photo.

If you have questions about Secure and Verifiable Identification, please contact the Title and Registration Sections at 303-205-5608.

Bond Statement Guide & In Lieu of Bond Affidavit

C.R.S. 38-29-119, 42-6-115

Statement Guide is for:

- Title or Salvage Title Established by Surety Bond (refer to DR 2922);
- In Lieu of Bond for Motor Vehicle 25 Years Old or Older (refer to DR 2462)
- In Lieu of Bond for Manufactured Home 25 Years Old or Older (refer to DR 2463)

Vehicle Description							
Vehicle Identification Number (VIN) <input style="width: 100%;" type="text"/>						Fuel Type*: *If electric, is it plug-in electric? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Year	Make	Body	Model	Color	CWT	Off-Highway Vehicle <input type="checkbox"/> Yes <input type="checkbox"/> No	Snowmobile <input type="checkbox"/> Yes <input type="checkbox"/> No
Dealer #	Date Purchased		Commercial Use <input type="checkbox"/> Yes <input type="checkbox"/> No	MSRP	Size (W x L)	Bus Cap. <input type="checkbox"/> Adult <input type="checkbox"/> Juvenile	
Applicant's Name							
Address							
City					State	ZIP	
Reason Title Not Available							
<i>If more space is needed, please continue on back.</i>							
Vehicle purchased from:			Notarized Bill of Sale Attached <input type="checkbox"/> Yes <input type="checkbox"/> No	Date Purchased	Price		
State your efforts to have the SELLER establish title:							
State your attempts to contact OWNER OF RECORD to insure they have no interest in the vehicle:							
Present condition of the vehicle <input type="checkbox"/> Roadworthy <input type="checkbox"/> Not Roadworthy				Are there any LIENS against this vehicle? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Name of Lienholder							
<p><i>I certify, under penalty of perjury in the second degree that all documents submitted in this title application are true and accurate to the best of my knowledge and that I understand that if any person suffers any loss or damage by reason of the filing of this certificate of title as provided in C.R.S. Title 42, Section 6, they shall have the right of action against myself as the Applicant.</i></p>							
Signature						Date	

Bond Statement Guide & In Lieu of Bond Affidavit

C.R.S. 38-29-119, 42-6-115

Name			
Vehicle Identification Number	Year	Make	Title Number
Statement			
<i>I certify, under penalty of perjury in the second degree, that the above statements are true and accurate to the best of my knowledge.</i>			
Signature			Date

STATE OF COLORADO STATEMENT OF FACT

Name			
Vehicle Identification Number	Year	Make	Title Number

Statement

I certify, under penalty of perjury in the second degree, that the above facts are true and correct to the best of my knowledge.

Signature	Date
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