

## State of Colorado

### In Lieu of Bond for Trailers 2000 Pounds or Less Checklist

C.R.S. 42-1-102(14),(17),(60.3),(37),(111)

The in lieu of bonding procedure for trailers 2000 pounds or less is completed when ownership documents are not available.

- Applicant must have possession of the trailer
- Trailer must be physically located in Colorado

Step	What You Need To Do	Forms/Fees
1	<p>Complete the Certification of Equipment Compliance for Trailers 2000 pounds or less (DR 2697)</p> <ul style="list-style-type: none"> <li>• A P.O.S.T. Certified VIN Inspector is required to complete the bottom portion of the DR 2697</li> </ul> <p>Have the trailer inspected and a Certified VIN Inspection form (DR 2704) completed by a P.O.S.T. certified inspector. Your local county motor vehicle office can refer you to a certified inspector in your area.</p> <ul style="list-style-type: none"> <li>• Inspection must not be over one (1) year old at the time of application</li> </ul> <hr/> <p><b>If no vehicle identification number (VIN) is found, complete a Bond Statement Guide (DR 2394) and proceed to Step 5.</b></p>	<p>DR 2697</p> <p>DR 2704</p> <p>Inspection Fee – \$50.00</p>
2	<p>Perform a title record search for in-state and out-of-state vehicles:</p> <ul style="list-style-type: none"> <li>• Colorado record search               <ul style="list-style-type: none"> <li>• Provide a completed Requestor Release and Affidavit of Intended Use form (DR 2489A)</li> <li>• Provide photocopy of the Certified VIN Inspection form (DR 2704)</li> <li>• Provide a completed photocopy of the Bond Statement Guide (DR 2394)</li> </ul> </li> <li>• Out of State Search is required when out of state indicators exist. Some examples are:               <ul style="list-style-type: none"> <li>• Out of state plates</li> <li>• Out of state registration</li> <li>• Out of state reference on record search</li> </ul> </li> <li>• Record search cannot be over 1 year old at the time of application</li> </ul> <hr/> <p><b>If the Colorado title record search indicates a motor vehicle has a current or previous salvage status, a title history may be required. See Step 3</b></p> <p><b>If a title record is found, please proceed to Step 4</b></p> <p><b>If no record information is found, proceed to Step 6.</b></p>	<p>Validated copy of the DR 2489A ✓          Fee – \$2.20 each</p> <p>DR 2394 ✓</p> <p>DR 2704</p>
3	<p>If the motor vehicle has a current salvage status, the Colorado Certified VIN Inspection form (DR 2704), will indicate if the motor vehicle is "roadworthy" or "not roadworthy."</p> <ul style="list-style-type: none"> <li>• Roadworthy:               <ul style="list-style-type: none"> <li>• Apply for a Colorado certificate of title via the Title Established by Salvage Title Checklist form (DR 2415)</li> </ul> </li> <li>• Not roadworthy:               <ul style="list-style-type: none"> <li>• Apply for a salvage title using the Application for Salvage Title form (DR 2410), or</li> <li>• Apply for Colorado certificate of title by repairing the vehicle and following the Title Established by Salvage Title Checklist form (DR 2415)</li> <li>• A request that owner of record indicate his/her intent to keep or release the vehicle</li> </ul> </li> </ul> <p>If Colorado title record search indicates that the vehicle was "Previous Salvage" request a salvage history by submitting:</p> <ul style="list-style-type: none"> <li>• A completed Requestor Release and Affidavit of Intended Use form (DR 2489A)</li> <li>• If out of state record search indicates that the vehicle was "previous salvage", request a salvage history through that states DMV office. Please contact that state for additional information.</li> </ul> <p>Upon determination of the reason for salvage:</p> <ul style="list-style-type: none"> <li>• Complete Rebuilt From Salvage Disclosure form (DR 2710), or</li> <li>• If reason for salvage is indeterminate, complete Rebuilt From Salvage Disclosure form (DR 2710)               <ul style="list-style-type: none"> <li>• Mark the "Other" box</li> <li>• Indicate "Unable to obtain a salvage history, reason for salvage unknown"</li> </ul> </li> </ul>	<p>DR 2410</p> <p>DR 2489A</p> <p>DR 2710</p>

4	<p>Contact all owners of record and lienholders found as a result of the search via certified or registered (return receipt requested) mail.</p> <ul style="list-style-type: none"> <li>• Letter must include: <ul style="list-style-type: none"> <li>• Year, Make, VIN</li> <li>• Intent to title</li> <li>• Contact information</li> </ul> </li> </ul> <p>If record search result indicates an active lien, it must be released via an acceptable lien release.</p> <ul style="list-style-type: none"> <li>• If Lienholder is not available: <ul style="list-style-type: none"> <li>• Filed in Colorado</li> </ul> </li> <li>• Letter must be sent via certified or registered (return receipt requested) mail <ul style="list-style-type: none"> <li>• Letter must include <ul style="list-style-type: none"> <li>• Year, Make, VIN</li> <li>• Intent to title</li> <li>• Contact information</li> <li>• Request for release of lien</li> <li>• Letter must be returned "Undeliverable"</li> </ul> </li> </ul> </li> <li>• Out-of-state (not filed in Colorado) <ul style="list-style-type: none"> <li>• Request lien release from state of record</li> <li>• Release must be on the state of record's letterhead</li> </ul> </li> </ul> <p><b>NOTE: If lien release is not available from state of record, a court order will be required.</b></p>	<p>Copy of letter(s) and certified/registered mail return receipt(s) (Form PS3811 – green card)</p> <p>Acceptable Lien Release</p>
5	<p>Request an Assigned Identification Number from the County Motor Vehicle office where the trailer will be titled by completing the Statement of Assembly of Homemade Trailer and Assignment of Trailer I.D. Number form (DR 2409).</p>	<p>DR 2409</p>
6	<p>Apply for <b>Title or Salvage Title</b> at the county motor vehicle office in the county in which you live. Secure and Verifiable Identification is required to obtain a title and/or registration in the State of Colorado. Please see DR 2841 for acceptable identification documents</p> <p><b>NOTE: If the trailer is less than six model years old and not roadworthy, applicant must apply for a salvage title.</b></p>	<p>Items listed above Title fee – \$7.20, (Pursuant to C.R.S. 42-6-137(1)(a))</p>

## Motor Vehicle Requestor Release Affidavit of Intended Use

Records may be provided to a person in interest or a federal, state or local government agency carrying out its official functions, with a signed requestor release and affidavit of intended use. **C.R.S 42-1-206, C.R.S. 42-4-1804, C.R.S. 42-6-115, C.R.S. 42-6-118 C.R.S. 24-72-204 (Driver Privacy Protection Act) 18 U.S.C.§ 2721 Prohibition on Release of Personal Information from State Motor Vehicle Records**

Additional Information	Forms & Fees
<p>A. Requesting a motor vehicle record (by VIN# or Plate#) Name Search</p> <p style="text-align: center;"><b>OR</b></p> <p>B. Providing a blanket release for search activities related to the Abandoned Vehicle Process. This release is required to be submitted annually along with a registration form for all tow or repair facilities and their agents, and law enforcement agencies and their agents who want to search vehicle information as a result of abandoned vehicle tows or vehicles abandoned at repair facilities.</p> <p><b>Law Enforcement Officers: Badge # is acceptable in lieu of Driver's License.</b></p> <p style="padding-left: 20px;">a. Law Enforcement agencies, Tow Carriers and Repair facilities wishing to participate in the abandoned vehicle process are required to complete sections 1, 2, 3a, 4 and 5</p>	
<p>All forms are available online at <a href="http://www.colorado.gov/dmv">www.colorado.gov/dmv</a>, at the Colorado State Motor Vehicle office, or at any county motor vehicle office in Colorado</p>	
<p>License plate searches are permitted with appropriate documentation for the following entities: vehicle owner, law enforcement, insurance companies, attorney and investigative agencies.</p>	
<p>A record search provides a printout of the current owner and lienholder information. A record search is used for the bond procedure, for court cases and to show proof if a record was issued for registration purposes only. To obtain vehicle record search by "owner's name" you must provide the full name and address of the person whom you are requesting information for.</p> <p>A fee of \$2.20 is paid when submitting a request for a record search.</p>	<p>DR 2489A</p> <p>\$2.20/record</p>
<p>A title history provides a digital replication of the record of all documents submitted when titling a vehicle. Each title holder (owner) is a separate history. The record search printout is included with this request.</p> <p>A fee of \$2.20 per history is paid when submitting a request for a record history.</p>	<p>DR 2489A</p> <p>\$2.20/history</p>
<p>A certified record may be required for court cases.</p> <p>A fee of \$0.50 per record or history is paid when submitting a request for certification of records or histories.</p>	<p>DR 2489A</p> <p>\$0.50/record or history</p>
<p>Abandoned Vehicle: If no Colorado record found, national database search required</p> <p>A fee of \$2.20 is submitted when doing a National database search</p>	<p>DR 2489A</p> <p>\$2.20/ record</p>
<p><b>To process by U.S.P.S. regular OR express mail, please mail to:</b>            State of Colorado            Department of Revenue            P.O. Box 173350, Room 146            Denver, CO 80217-3350</p>	<p><b>By Fed-Ex or UPS, etc., mail to:</b>            State of Colorado            Department of Revenue            1375 Sherman St.            P.O. Box 173350, Room 146            Denver, CO 80217-3350</p>
<p><b>Walk-In Requests Only:</b>            Department of Revenue            Vehicle Services Unit            1881 Pierce Street            Lakewood, CO 80214</p>	
<p><b>Please contact the Title and Registration Section with any questions at 303-205-5608.</b></p>	
<p>If your application has been rejected and you need to resubmit, return all previously submitted documents along with the additional information required with <b>no additional payment.</b></p>	

# Motor Vehicle Requestor Release Affidavit of Intended Use

<b>Section 1</b>		
<b>Name of Person and/or Agency Requesting Information</b>		
Name		
Address		
City	State	ZIP

To purchase a record other than your own, you must declare your intended use of that record, paraphrased below in Section 3, or you must have the signature of the person in interest authorizing you to inspect the record. If you are acting as an authorized user, you must identify the company or entity on whose behalf you are requesting the record.

This application is subject to approval and additional information / documentation may be required. §42-1-206 C.R.S

Date: \_\_\_\_\_

<b>Section 2 - Name Search</b>			
First Name	Last Name	Middle Initial	
Address			
City	County	State	ZIP

<b>OR Vehicle Search</b>												
Vehicle Identification Number (VIN)												
Year	Make	Body	Title (if available) or License Plate #									

**Section 3** (If no box is checked in section 3, applicant must check applicable box in section 3a)

Attached is a written consent of the person whose record is being requested using a **Power of Attorney or Letter of Authorization from the vehicle owner of record.**

This is my record.

**Section 3a - Information may be used only for the following approved, permissible, use: (must check 1 box only)**

For use by any government agency, including any court or law enforcement agency, in carrying out its functions, or any private person or entity acting on behalf of a Federal, State, or Local Government agency in carrying out its functions;

An agency charged with driver/motor vehicle safety or theft including: motor vehicle product alterations, recalls, advisories, motor vehicle performance monitoring, motor vehicle parts/dealers, motor vehicle market research or surveys, removal of non-owner records from original records of motor vehicle manufacturers

A business that conducts research activities, and for use in producing statistical reports, so long as the personal information is not published, re-disclosed, or used to contact the parties in interest

In connection with a civil, criminal, administrative, or arbitral proceeding in any court or before a self-regulatory body, including process service, investigation, execution of judgment or pursuant to a court order

An insurer or insurance support agency in connection with claims, investigations, anti-fraud activities, rating, or underwriting

To provide notice to owners of towed or impounded vehicles. Copy of tow ticket is required.

Research activity to verify if record is "Junk", "Salvage", or "Rebuilt from Salvage". Copy of ownership document is required.

Bonding for Colorado title or Application for Assigned ID. **Copy of a DR 2704 Certified VIN Inspection are required**

By a business that will use the information to verify the accuracy of information submitted by individuals for the purpose of preventing fraud, pursuing legal remedies against, or recovering a debt or security interest.

By an insurer, or a salvage pool that is licensed as a Colorado used motor vehicle dealer, that is subject to an insurance claim or being possessed by a salvage pool.

**Section 4 - Additional Information (check if Applicable)**

Attorney Bar Number \_\_\_\_\_

Licensed Private Investigator & Investigative Agency or security Service License Number \_\_\_\_\_ State \_\_\_\_\_ Expires On \_\_\_\_\_

Process Server **Copy of the front page of Summons must be attached**

Court Order **Copy of the front page of Court Order must be attached**

Insurance Company \_\_\_\_\_ Claim Number \_\_\_\_\_

Automobile Dealer/Auction License Number \_\_\_\_\_

Tow Carrier or Repair Facility Company Name \_\_\_\_\_ PUC T Number \_\_\_\_\_

Law Enforcement Agency \_\_\_\_\_

**Section 5**  
 Under Penalty of Perjury, I attest that I shall not obtain, re-sell, transfer, or use the information in any manner prohibited by law. I understand that motor vehicle records that are obtained, resold, or transferred for purposes prohibited by law may subject me to civil penalties under federal and state law.

Print Name	Driver's License Number	Badge Number	State
Signature			Date

## Motor Vehicle Requestor Release Affidavit of Intended Use

Vehicle Identification Number (VIN)																				
Year	Make	Body	Title (if available) or License Plate #																	

**Type of Record Data/ Information (Mandatory, unless bonding for title)**  
 Disclose what data/ information is to be included in the record search. Information released will be limited to data/ information that is permitted by Federal and State laws.

I certify, under penalty of perjury in the second degree, that the above facts are true and correct to the best of my knowledge.

Signature	Date
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## Motor Vehicle Requestor Release Affidavit of Intended Use

Check all that apply	Type of Request	Quantity	Price	Amount
	Record Search		\$2.20	
	Title History		\$2.20	
	Certification of Records		\$0.50	
	National Database Search		\$2.20	
Subtotal LIAB 5750		TOTAL	(999)	

The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.

**No refunds will be granted. Make check or money order payable to: Colorado Department of Revenue**

## Bond Statement Guide & In Lieu of Bond Affidavit

C.R.S. 38-29-119, 42-6-115

**Statement Guide is for:**

- Title or Salvage Title Established by Surety Bond (refer to DR 2922);
- In Lieu of Bond for Motor Vehicle 25 Years Old or Older (refer to DR 2462)
- In Lieu of Bond for Manufactured Home 25 Years Old or Older (refer to DR 2463)

Vehicle Description							
Vehicle Identification Number (VIN) <input style="width: 100%; height: 15px;" type="text"/>						Fuel Type*: *If electric, is it plug-in electric? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Year	Make	Body	Model	Color	CWT	Off-Highway Vehicle <input type="checkbox"/> Yes <input type="checkbox"/> No	Snowmobile <input type="checkbox"/> Yes <input type="checkbox"/> No
Dealer #	Date Purchased		Commercial Use <input type="checkbox"/> Yes <input type="checkbox"/> No	MSRP		Size (W x L)	Bus Cap. <input type="checkbox"/> Adult <input type="checkbox"/> Juvenile
Applicant's Name							
Address							
City						State	ZIP
Reason Title Not Available							
<i>If more space is needed, please continue on back.</i>							
Vehicle purchased from:				Notarized Bill of Sale Attached <input type="checkbox"/> Yes <input type="checkbox"/> No		Date Purchased	Price
State your efforts to have the <b>SELLER</b> establish title:							
State your attempts to contact <b>OWNER OF RECORD</b> to insure they have no interest in the vehicle:							
Present condition of the vehicle <input type="checkbox"/> Roadworthy <input type="checkbox"/> Not Roadworthy					Are there any LIENS against this vehicle? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Name of Lienholder							
<b><i>I certify, under penalty of perjury in the second degree that all documents submitted in this title application are true and accurate to the best of my knowledge and that I understand that if any person suffers any loss or damage by reason of the filing of this certificate of title as provided in C.R.S. Title 42, Section 6, they shall have the right of action against myself as the Applicant.</i></b>							
Signature							Date

## Bond Statement Guide & In Lieu of Bond Affidavit

C.R.S. 38-29-119, 42-6-115

Name			
Vehicle Identification Number	Year	Make	Title Number
Statement			
<i>I certify, under penalty of perjury in the second degree, that the above statements are true and accurate to the best of my knowledge.</i>			
Signature			Date