



SUBMITTAL CHECKLIST EXTENDED CAMPING PERMIT

This checklist shall be completed by the staff planner at the pre-application meeting and must be submitted online. Failure to submit all required information may delay the review of the application.

Project Type _____ Planning Type _____

- Statement of approval from property owner
- Application fee \$150
- Proof of ownership: Lease Deed
- Statement of Authority, if required
- Vicinity map
- Written narrative which includes the following information:
 - Period of camping activity (start and end dates)
 - Description of the camping shelter that will be utilized
 - Description of how wastewater will be disposed
 - Description of water source
 - Description of how trash will be disposed
 - Compliance with the following standards found in Section 8.30 of the Zoning Regulations:
 - A maximum of 180 days continuous in a calendar year shall be allowed for the purposes of extended camping with a Minor Use Permit.
 - Camping shelters may remain erected during the 180-day continuous camping stay even when not in use.
 - Camping shelters and accessories must be removed when not in use at the end of the permit period.
 - Extended Camping is intended as a temporary recreational or leisurely activity and shall not be utilized as a dwelling, residence, or home.
 - All necessary permits or approvals must be obtained, including but not limited to those from the Building Department and Environmental Health Department.
 - No permanent structures or alteration shall be permitted.