



OFFICE USE	Presubmittal Code _____
	Planner Initials _____
	Identifier _____

SUBMITTAL CHECKLIST
PERMIT—WATER BODY SETBACK

This checklist shall be completed by the staff planner at the pre-application meeting and must be submitted online. Failure to submit all required information may delay the review of the application.

- Project Type Administrative Planning Type Waterbody Setback
- Application fee \$600
 - Proof of ownership: Deed or Assessor's Property Record Card
 - Statement of Authority, if required
 - Vicinity map
 - Written narrative / detailed description of subject site and proposed use, including the following information, as applicable:
 - Description of proposed encroachment into water body setback
 - Evidence of unavailability (Refer to Section 5.11.5.A, Routt County Zoning Regulations)
 - Description of Best Management Practices to be employed (Refer to Section 5.11.5.B, Routt County Zoning Regulations)
 - Mitigation Plan for any significant negative impacts (Refer to Section 6, Routt County Zoning Regulations)
 - Site plan, drawn to scale, including the following information, as applicable:
 - Scale
 - North arrow
 - Water bodies, drainages, and ditches
 - Wetlands, floodplain, and steep slopes (>30%)
 - Location and dimensions of all existing and proposed buildings, structures, roads, drives, and/or other encroachments within required water body setback
 - Grading and Excavation Plan
 - Reclamation Plan, if applicable
 - Restoration Plan (Refer to Section 5.11.5.C, Routt County Zoning Regulations)
 - Additional information as required by Planning Director _____
 - Wildlife Mitigation Plan, if required
 - Army Corps of Engineers Permit, if required

Owner Signature(s)

I consent to this application being submitted and that all information contained within is true and correct to the best of my knowledge.

 Owner's Signature

 Print/type name of owner

 Owner's Signature

 Print/type name of owner

