



OFFICE USE	Presubmittal Code _____
	Planner Initials _____
	Identifier _____

**SUBMITTAL CHECKLIST
 SPECIAL USE PERMIT—SEISMIC OPERATIONS**

*This checklist shall be completed by the staff planner at the pre-application meeting and **must** be submitted online. Failure to submit all required information may delay the review of the application. **Applicant is responsible for notice to mineral interest owners (refer to Mineral Interest Notice Requirements).***

To the extent possible, Routt County encourages applicants to utilize COGCC application materials to satisfy the submittal requirements noted below.

- Project Type Administrative Permits Planning Type Seismic
- Application fee \$600
 - Table of contents for application package
 - Proof of ownership: Deed or Assessor's Property Record Card
 - Statement of Authority, if required
 - Written narrative / detailed description of subject site and proposed use, including the following information, as applicable:
 - Project Overview (project description; projected work dates; equipment used; employee information (number, work shifts, on-site housing, sanitation facilities, grey water disposal, off-site housing, transportation); etc.)
 - Operation Plan
 - Transportation Overview (access route; onsite traffic circulation; vehicle information (type, size, weight, number, and frequency of vehicles); etc.)
 - Geologic hazard summary
 - Hydrologic hazards summary
 - Reclamation plan (interim and final)
 - Compliance with Sections 5, 6, and 9 of the Routt County Zoning Regulations
 - Mitigation Plan for any significant negative impacts (Refer to Section 6, Routt County Zoning Regulations) including, but not limited to:
 - Air pollution control measures
 - Dust control measures
 - Wildlife mitigation measures
 - Vicinity/location map of seismic lines
 - Access road map(s)
 - Topographic map
 - Hydrology map
 - Location of all water wells, seeps, and springs within one-half mile of site
 - Site photographs
 - Facilities location
 - Facilities layout drawing

**SUBMITTAL CHECKLIST
SPECIAL USE PERMIT—SEISMIC OPERATIONS**

- Traffic Impact Study (*per Road & Bridge Department standards*), if required
- Transportation Summary Information (*per Road & Bridge Department standards*), if Road Engineering Study is required
- CDOT Access Permit (submitted or approved), if applicable
- Federal Aviation Administration (FAA) documentation, if required by FAA
- Yampa Valley Regional Airport vicinity map, if applicable
- Wildlife and biological resource summary
- Stormwater Management Plan (State permit or letter of approval)
- Copy of COGCC permit or application
- Emergency Response Plan (site map, directions to site, emergency response procedures*)
- Additional information as required by Planning Director _____

EXAMPLE REFERENCE ONLY

Owner Signature(s)

I consent to this application being submitted and that all information contained within is true and correct to the best of my knowledge.

Owner's Signature

Print/type name of owner

Owner's Signature

Print/type name of owner