



<b>OFFICE USE</b>	Presubmittal Code _____
	Planner Initials _____
	Identifier _____

**SUBMITTAL CHECKLIST  
 TRAFFIC ANALYSIS**

*This checklist shall be completed by the applicant and will be a required portion of a complete application form. A traffic analysis can be initiated prior to an application. Failure to submit all required information may delay the review of the application.*

- PDF of complete submittal package:       CD/Flash       Emailed
- Description of proposed uses/activities including building facilities and hours of operation, if applicable
- Access location map showing roads/routes to be utilized
- Existing conditions map of subject site illustrating existing improvements, geologic hazards/characteristics, steep slopes (>30%), water bodies, soils, vegetation, wildfire hazards, and critical wildlife habitat
- Directions of travel on county roads(s) used to access project
- Vehicle trip estimates for each phase of operations including:
  - Movement days per vehicle
  - Vehicle type
    - Number of axles/vehicle type
    - Gross weight/vehicle type
  - Number of vehicles
  - In/Out trips
  - Total round trips

*It is recommended that you meet with a staff planner prior to submittal of any application. They can guide you in the process and provide you with any information or examples to help you submit applications.*

*Acceptance of the Traffic Analysis application and/or completion of the analysis process by no means implies an approval of any pending or future land use permit application.*

*Traffic analysis may be required for varied proposals, i.e., oil/gas, subdivisions, recreation, or any other large development.*

*Applicant may elect to defer to Institute of Transportation Engineers trip generation rates for standard ITE listing uses.*

*If you have any questions with regard to the traffic analysis process, please contact the Routt County Road and Bridge Department at 970-879-0831.*

**Owner Signature(s)**

I consent to this application being submitted and that all information contained within is true and correct to the best of my knowledge.

\_\_\_\_\_  
 Owner's Signature

\_\_\_\_\_  
 Print/type name of owner

\_\_\_\_\_  
 Owner's Signature

\_\_\_\_\_  
 Print/type name of owner

